

## OVERVIEW

**In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:**

### **Quarterly:**

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

### **Annually**

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

### **One-Off:**

- Waste collection contracts - tab 6

**EXPENDITURE OVER £500**

<b>Cheque Ref</b>	<b>Transaction Detail</b>	<b>Date Paid</b>	<b>Net Amount £</b>	<b>Unrecoverable VAT</b>	<b>Payee Name</b>
DD	21/22 dog bin emptying	01/04/2022	1548.4	0	South Norfolk Council
BACS	Annual subs	13/04/2022	525	0	Norfolk Parish Training & Supp
BACS	Tree works	13/04/2022	1122	0	Roger Norton Trees
BACS	Lawn sand, boost etc	13/04/2022	761.71	0	Rigby Taylor
BACS	Refurb of village sign	13/04/2022	552.5	0	Fiona Daview signs
DD	TWC electric	13/04/2022	528.82	0	DRAX
BACS	Annual renewal	11/05/2022	6224.62	0	Zurich
BACS	Playground repair	11/05/2022	552.7	0	Fenland Leisure
BACS	PPS scheme - Intwood Road	11/05/2022	1650	0	Norfolk County Council
DD	TWC electric	19/05/2022	506.97	0	DRAX
DD	Pavilion electric	29/05/2022	715.7	0	Southern Electric
BACS	Completion of village sign	08/06/2022	552.5	0	Fiona Daview signs
BACS	Tractor service	08/06/2022	574.34	0	Richard Trudgill Mowers
BACS	Controls service & descale	08/06/2022	1385.45	0	KGB Commercial
DD	Floor cleaner/ cleaning equip	14/06/2022	1787.99	0	ESPO

**PROCUREMENT CARD**

<b>Date of transaction</b>	<b>Dept. incurring expenditure</b>	<b>Purpose of expenditure</b>	<b>Net Amount</b>	<b>Unrecoverable VAT</b>	<b>Beneficiary</b>
22/04/2022	General	Annual fee	32	0	Barclaycard
22/04/2022	General	Annual fees	60	0	Parish Online
22/04/2022	General	Cleaning, stationery	111.56	0	Amazon
23/05/2022	General	Heras couplings	57	0	Blok n mesh
23/05/2022	General	Cleaning & stationery	119.06	0	Amazon
22/06/2022	General	Annual zoom subscription	59.95	0	Zoom
22/06/2022	General	Jubilee books	75	0	The Good Book Company
22/06/2022	General	Jubilee books	70.4	0	Hope Together
22/06/2022	Pavilion	Stationery & cleaning	211.87	0	Amazon

**INVITATIONS TO TENDER**

<b>Reference Number</b>	<b>Title</b>	<b>Description of goods or services sought</b>	<b>Start, end and review dates</b>	<b>Local authority department responsible</b>
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N/A

**CONTRACTS OVER £500**

<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>
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CPC

Cleaning at Pavilion

Norwich Cleaning Services

£4,212

0

Invitation to quote  
*(Contract ended April 22)*

GRANTS						
Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount

N/A

**WASTE**

<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£809	0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£417	0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,548	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - TWC	SW Hygiene	£586	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - Pavilion	Active Washrooms	£396	0	Ongoing

All 22/23 costs