

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

- Details of all land and building assets - Transparency code website page
- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

| Cheque Ref | Transaction Detail | Date Paid | Net Amount £ | Unrecoverable VAT | Payee Name |
|------------|--------------------------------|------------|--------------|-------------------|-----------------------------|
| DD | Pavilion electric | 01/04/2025 | 1356.34 | 0 | Southern Electric |
| DD | EV charger electric | 02/04/2025 | 879.13 | 0 | Total Energy |
| DD | TWC electric | 08/04/2025 | 892.98 | 0 | Total Energy |
| DD | TWC gas | 09/04/2025 | 832.32 | 0 | Total Energy |
| BACS | Annual subs | 10/04/2025 | 577.45 | 0 | Norfolk ALC |
| BACS | Legal costs-TJC pitch transfer | 10/04/2025 | 551.2 | 0 | Spire Solicitors |
| BACS | Boiler call out | 10/04/2025 | 673.03 | 0 | KGB Commercial |
| BACS | Blue liner, lawn sand | 10/04/2025 | 535.08 | 0 | Origin |
| BACS | Acessible chairs | 22/04/2025 | 709.5 | 0 | Office Boffins |
| DD | April rates | 25/04/2025 | 1276.5 | 0 | South Norfolk Council |
| DD | Waste collection q1 | 01/05/2025 | 628.65 | 0 | South Norfolk Council |
| DD | Pavilion electric | 02/05/2025 | 948.89 | 0 | Southern Electric |
| DD | EV charger energy | 08/05/2025 | 847.8 | 0 | Total Energy |
| DD | TWC electric | 09/05/2025 | 1017.4 | 0 | Total Energy |
| DD | TWC gas | 12/05/2025 | 808.04 | 0 | Total Energy |
| BACS | TJC construction | 14/05/2025 | 175831.96 | 0 | Pentaco Construction |
| BACS | Anual servicing | 14/05/2025 | 915 | 0 | KGB Commercial |
| BACS | Solar panel clean & service | 14/05/2025 | 581.25 | 0 | Spartek energy |
| BACS | Annual insurance | 14/05/2025 | 8108.84 | 0 | Zurich |
| BACS | Parish partnership scheme | 15/05/2025 | 1837.65 | 0 | Norfolk County Council |
| BACS | TWC roof repair | 15/05/2025 | 600 | 0 | JP Industrial Metal |
| BACS | Tractor service | 15/05/2025 | 525.71 | 0 | Richard Trudgill Mowers |
| BARCLAYCAR | Bark for woodland trail | 23/05/2025 | 918.54 | 0 | TMA Bark |
| DD | May rates | 25/05/2025 | 1272 | 0 | South Norfolk Council |
| DD | Pavilion electric | 02/06/2025 | 556.3 | 0 | Southern Electric |
| DD | EV charger electric | 04/06/2025 | 857.94 | 0 | Total Energy |
| DD | TWC electric | 10/06/2025 | 928.25 | 0 | Total Energy |
| BACS | Boiler call out - BH | 11/06/2025 | 428.6 | 0 | KGB Commercial |
| BACS | Tree works | 11/06/2025 | 1400 | 0 | South Norfolk Tree Services |
| DD | June rates | 25/06/2025 | 1272 | 0 | South Norfolk Council |

PROCUREMENT CARD

| Date of transaction | Dept. incurring expenditure | Purpose of expenditure | Net Amount | Unrecoverable VAT | Beneficiary |
|----------------------------|------------------------------------|-------------------------------|-------------------|--------------------------|--------------------|
| 22/04/2025 | General | Dog bin - Cantley Lane | 245.85 | 0 | Glasdon |
| 22/04/2025 | General | Annual fee | 32 | 0 | Barclaycard |
| 22/04/2025 | General | Various grounds, stationery, | 245.17 | 0 | Amazon |
| 23/05/2025 | General | Stocks replenishment | 309.12 | 0 | Amazon |
| 23/05/2025 | General | Dog bin | 315.65 | 0 | Glasdon |
| 23/05/2025 | General | Bollard keys | 45 | 0 | Rhino Security |
| 23/05/2025 | General | Bark for woodland trail | 918.54 | 0 | TMA Bark |
| 23/05/2025 | Willow Centre | TWC advert | 7.3 | 0 | Facebook advert |
| 23/06/2025 | General | Annual fee | 40.78 | 0 | Zoom |
| 23/06/2025 | General | Building stock | 71.12 | 0 | Amazon |

INVITATIONS TO TENDER

| Reference Number | Title | Description of goods or services sought | Start, end and review dates | Local authority department responsible |
|-------------------------|--------------|--|------------------------------------|---|
|-------------------------|--------------|--|------------------------------------|---|

Pump track

Tender for planning and construction of pump track

May-June 2025. Decision to be made September 25.

CPC

| CONTRACTS OVER £5000 | | | | | |
|---|--|----------------------------------|---------------------------------------|-------------------------------------|---|
| Local authority department responsible | Description of goods or services being provided | Supplier Name and Details | Annual Spend on Contract (net) | VAT that cannot be recovered | Invitation to Quote or Published Tender? |
| | | | | | |

Various energy contracts in place - detailed on Council payment lists, on website under Council Meetings.

| GRANTS | | | | | | |
|------------------------|----------------------|---------------------|-------------|---------------------------------|------------------|--------|
| Date grant was awarded | Time period of grant | Dept awarding grant | Beneficiary | Beneficiary Registration Number | Purpose of grant | Amount |

None in quarter

WASTE

| Local authority department responsible | Description of goods or services being provided | Supplier Name and Details | Annual Spend on Contract (net) | VAT that cannot be recovered | Invitation to Quote or Published Tender? |
|---|--|----------------------------------|---------------------------------------|-------------------------------------|---|
| Cringleford Parsh Council | Waste collection - TWC | South Norfolk Council | | 0 | Ongoing |
| Cringleford Parsh Council | Waste collection - Pavilion | South Norfolk Council | | 0 | Ongoing |
| Cringleford Parish Council | Waste collection - The Jubilee Centre | South Norfolk Council | | 0 | Ongoing |
| Cringleford Parish Council | Dog bin emptying | South Norfolk Council | | 0 | Ongoing |
| Cringleford Parish Council | Nappy/Sanitary emptying - TWC | SW Hygiene | | 0 | Ongoing |
| Cringleford Parish Council | Nappy/Sanitary emptying - Pavilion | Active Washrooms | | 0 | Ongoing |
| Cringleford Parish Council | Nappy/Sanitary emptying - TJC | Active Washrooms | | 0 | Ongoing |

Costs vary - please see payments list on Council minutes webpage for up to date details