

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

EXPENDITURE OVER £500					
Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
DD	TWC electric	05/10/2023	887.35	0	Total Energy
BACS	TMV service/toilet repair	11/10/2023	535.84	0	KGB Commercial
BACS	Clerk of works services TJC	11/10/2023	1151.11	0	James Pointon Site Services
BACS	Project Mgt TJC	11/10/2023	2100	0	REAL Consulting
BACS	TJC architects services	12/10/2023	1500	0	Ingleton Woods
BACS	Hand dryer supply & install	12/10/2023	1990	0	James Electricial & Property
DD	TWC water	17/10/2023	588.64	0	Wave (Anglian water)
DD	TWC water	17/10/2023	589.64	0	Wave (Anglian water)
BACS	Annual PPL fees	18/10/2023	1869.07	0	ORIEL PPS
BACS	Varioss play equip repairs	08/11/2023	2569.86	0	Kompan
BACS	Emergency external door repair	20/11/2023	854.17	0	Aluminium Windows & doors
DD	TWC gas	25/11/2023	579.9	0	Total Energy
BACS	Sports hall build	27/11/2023	100977	0	Pentaco Construction
BACS	Sports hall services	27/11/2023	3045	0	Rossi Long
BACS	Clerk of works service	28/11/2023	1151.11	0	James Pointon Site Services
BACS	Architect services	29/11/2023	1000	0	Ingleton Woods
BACS	Architect services	30/11/2023	2100	0	REAL Consulting
BACS	Nov pension conts	30/11/2023	7280.67	0	Norfolk Pension Fund
DD	Pavilion electric	07/12/2023	609.31	0	Southern Electric
BACS	Gutter make and install	13/12/2023	2790	0	Ferron Fabrications Ltd
BACS	Woods supply and work	13/12/2023	1050	0	Conservation Volunteers
BACS	Interior CCTV Pavilion	14/12/2023	1808.35	0	Security Systems Yes
BACS	IT support & laptop & set up	14/12/2023	581.02	0	Adept IT Solutions
BACS	Sports hall clerk of works	22/12/2023	1007.22	0	James Pointon Site Services
BACS	Sports hall construction	24/12/2023	146276	0	Pentaco Construction
BACS	Sports hall consultants	24/12/2023	3045	0	Rossi Long
DD	TWC gas	25/12/2023	831	0	Total Energy
DD	TWC electric	25/12/2023	1118.03	0	Total Energy
DD	TWC electric	25/12/2023	1204.67	0	Total Energy
DD	Duplicate DD- TWC electric	27/12/2023	1118.03	0	Total Energy*to be refunded
BACS	Sports hall project mgt	28/12/2023	2100	0	REAL Consulting
BACS	Dec pension	29/12/2023	4876.99	0	Norfolk Pension Fund
BACS	Sport hall architects	29/12/2023	1000	0	Ingleton Woods

PROCUREMENT CARD

Date of transaction	Dept. incurring expenditure	Purpose of expenditure	Net Amount	Unrecoverable VAT	Beneficiary
18/10/2023	General	Stationery, grounds, cleaning	180.35	0	Amazon
23/10/2023	Pavilion	Key cutting	92.01	0	A C Leigh
23/10/2023	General	Lobelia Lane plants	83.06	0	Taverham Garden Centre
22/11/2023	General	Pavilion bench	304.17	0	Cyan Teak Furniture
22/11/2023	General	Jubilee garden plants	49	0	Burncoose Nursery
22/11/2023	General	Acrobat pro	16.64	0	Adobe office
22/11/2023	Willow Centre	Postage	1.5	0	Post Office
22/11/2023	General	Stationery,cleaning,first aid	201.11	0	Amazon
22/11/2023	General	Bench	24.75	0	Cyan Teak Furniture
27/12/2023	Pavilion	2x thermal water probes	118	0	ETI Thermometer Shop
27/12/2023	Pavilion	Legionella training x2	120	0	SLCC
27/12/2023	General	Acrobat pro	16.64	0	Adobe office
27/12/2023	General	3x large letters	9.35	0	Post Office
27/12/2023	Pavilion	Cleaning & stationery	105.94	0	Amazon

INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
CPC CPC	Streetlight maintenance contract Woodland play area	Streetlight maintenance Woodland play equipment	1 January 2024 - 31 December 2028 18 October 2023 - May 2024	CPC CPC

CONTRACTS OVER £5000					
Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?

Various energy contracts in place - detailed on Council payment lists, on website under Council Meetings.

GRANTS						
Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount
01/12/2023	23/24	CPC	St Peters PCC		Grounds maintenance	£1,000
01/12/2023	23/24	CPC	Crackerjacks nursery		Outdoor play equipment	£900

WASTE

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£809	0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£417	0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,734	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - TWC	SW Hygiene	£621	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - Pavilion	Active Washrooms	£396	0	Ongoing

Costs all taken from last payment date