

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

EXPENDITURE OVER £500					
Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
DD	Annual dog bin emptying	01/10/2024	£1,890.00	0	South Norfolk Council
DD	TWC electric	07/10/2024	£1,092.83	0	Total Energy
BACS	VAT from Sep payment	09/10/2024	£513.67	0	A11 Maintenance
BACS	Annual inspections	09/10/2024	£558.00	0	Play Inspection Company
BACS	TJC project mgt	09/10/2024	£2,100.00	0	REAL Consulting
BACS	Deposit woodland animals	09/10/2024	£1,225.00	0	Maytree
BACS	Clerk of works TJC	09/10/2024	£1,007.22	0	James Pointon Site Services
BACS	PPL licence	09/10/2024	£2,459.04	0	PPL PRS ORIEL
BACS	TJC - nursery insurance	09/10/2024	£840.38	0	Zurich
BACS	2x defib batteries	10/10/2024	£570.00	0	Defib store
BACS	TJC build	10/10/2024	£110,774.00	0	Pentaco Construction
DD	TWC water	17/10/2024	£1,180.89	0	Wave (Anglian water)
DD	TWC electric	23/10/2024	£1,127.77	0	Total Energy
DD	Oct rates	25/10/2024	£1,272.00	0	South Norfolk Council
BACS	TJC chairs, tables, trolleys	29/10/2024	£4,208.20	0	Strictly Chairs and Tables
DD	Pavilion electric	02/11/2024	£518.99	0	Southern Electric
DD	TWC electric	04/11/2024	£1,424.32	0	Total Energy
BACS	Refund for nursery oven	14/11/2024	£575.00	0	Crackerjacks Nursery
BACS	Woodland trail - final	14/11/2024	£9,039.50	0	NGF Play
BACS	Print NDP questionnaire	14/11/2024	£1,545.00	0	Wensum Print
BACS	TJC project mgt	14/11/2024	£2,100.00	0	REAL Consulting
BACS	Floor cleaner machine	14/11/2024	£2,421.88	0	Hugh Crane
BACS	Clerk of works TJC	14/11/2024	£1,007.22	0	James Pointon Site Services
BACS	Play equipment repair	14/11/2024	£743.73	0	Kompan
BACS	TJC build	14/11/2024	£214,891.00	0	Pentaco Construction
BACS	EV chargers final payment	14/11/2024	£2,179.90	0	Anglia Car Charging
BACS	Hygiene bins TJC	14/11/2024	£560.00	0	Active Washrooms
BACS	EV costs	14/11/2024	£4,399.10	0	Anglia Car Charging
BARCLAYCAR	TJC sports equip	22/11/2024	£1,739.08	0	Net World Sports
BARCLAYCAR	Pavilion vent pipe	22/11/2024	£595.00	0	Dyno Rod
BARCLAYCAR	TJC set up	22/11/2024	£1,758.44	0	Nisbets
DD	Nov rates	25/11/2024	£1,272.00	0	South Norfolk Council
BACS	Land searches LEAPS	26/11/2024	£855.00	0	Cozens Hardy LLP
DD	Pav electric	04/12/2024	£753.68	0	Southern Electric
DD	TWC electric	09/12/2024	£1,275.01	0	Total Energy
BACS	TJC extinguishers	11/12/2024	£995.50	0	Flameskill
BACS	Office equipment	11/12/2024	£996.95	0	Norfolk ALC
BACS	IT set up work TJC	11/12/2024	£649.67	0	Adept IT Solutions
BACS	Grant for drainage works	11/12/2024	£900.00	0	Cringleford Scouts
BACS	Overflow carpark TJC	11/12/2024	£52,376.10	0	Rio Surfacing Ltd
BACS	TWC4950 hirer refund	12/12/2024	£625.00	0	Various hirers
DD	TWC gas	12/12/2024	£536.59	0	toto
BACS	NDP-Evidence base draft	12/12/2024	£1,250.00	0	Collective Community Planning
DD	TJS building set up	20/12/2024	£597.70	0	ESPO
BACS	Woodland animals final	23/12/2024	£1,225.00	0	Maytree
BARCLAYCAR	First aid room equip	23/12/2024	£800.00	0	Firstaid.co.uk
BARCLAYCAR	Stationery	23/12/2024	£2,367.34	0	Amazon
DD	TWC electric	23/12/2024	£1,279.29	0	Total Energy
DD	Dec rates	25/12/2024	£1,270.00	0	South Norfolk Council

PROCUREMENT CARD

Date of transaction	Dept. incurring expenditure	Purpose of expenditure	Net Amount	Unrecoverable VAT	Beneficiary
23/10/2024	General	cleaning & stock	55.63	0	Amazon
23/10/2024	Pavilion	Pavilion call out/survey	295	0	Dyno Rod
23/10/2024	St Giles Park sports hall	Safety signs	205.85	0	Safety Buyer.com
23/10/2024	General	Office system	16.64	0	Adobe office
22/11/2024	Pavilion	Kettle	11	0	Argos
22/11/2024	General	Dog bin clamp	51.41	0	Glasdon
22/11/2024	St Giles Park sports hall	TJC signage	79.09	0	Safety Labels
22/11/2024	St Giles Park sports hall	TJC sports equip	1739.08	0	Net World Sports
22/11/2024	Pavilion	Pavilion vent pipe	595	0	Dyno Rod
22/11/2024	General	Land transfer searches	395.2	0	Cozens Hardy LLP
22/11/2024	St Giles Park sports hall	Water thermostat	60	0	ETI Thermometer Shop
22/11/2024	St Giles Park sports hall	TJC dishwasher	370	0	Currys PC World
22/11/2024	General	Various	387	0	Amazon
22/11/2024	Pavilion	Burco	467.99	0	Nisbets
22/11/2024	St Giles Park sports hall	TJC set up	1758.44	0	Nisbets
22/11/2024	St Giles Park sports hall	TJC sports clock	218.9	0	Ravencourt Clocks
23/12/2024	St Giles Park sports hall	Kitchen equip TJC	40	0	Nisbets
23/12/2024	St Giles Park sports hall	H&S equip	72.93	0	Seton
23/12/2024	St Giles Park sports hall	First aid room equip	800	0	Firstaid.co.uk
23/12/2024	St Giles Park sports hall	Office equip	150	0	Office Furniture Online
23/12/2024	St Giles Park sports hall	Refreshments	53.01	0	Tesco
23/12/2024	General	Hedging -TJG & teen play area	174.42	0	Hedge Nursery
23/12/2024	General	Stationery	2367.34	0	Amazon

INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
CPC-NDP	Neighbourhood Development plan	Consultant required to assist with preparing a new NDP	Contract added to contract finder 31 July 2024, to last until 2026	CPC
CPC - TJC carpark	Construction of 30 space carpark	Contractor required to build carpark at The Jubilee Centre	Contract added to Contract Finder 15 August 2024, for construction in October / November	CPC

CONTRACTS OVER £5000					
Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?

Various energy contracts in place - detailed on Council payment lists, on website under Council Meetings.

GRANTS

Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount
Nov-24	2425	Council	Cringleford Scouts		Drainage improvements	£900
Dec-24	2425	Council	Cringleford PCC		Grounds maintenance	£1,000

WASTE

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council		0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council		0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council		0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - TWC	SW Hygiene		0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - Pavilion	Active Washrooms		0	Ongoing

Costs vary - please see payments list on Council minutes webpage for up to date details