

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

EXPENDITURE OVER £500

Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
General	Grant for roof	14/10/2021	1000	0	Patteson Rooms
Willow Centre	Electrical works in hall	14/10/2021	5090.84	0	Diamond Services
Pavilion	Pavilion access lamp	14/10/2021	1270	0	PARS Ltd
General	Seesaw and gate repairs	15/10/2021	789	0	Fenland Leisure
Pavilion	White liner & loam	15/10/2021	647.9	0	Rigby Taylor
Pavilion	Remedial works Pav & TWC	12/11/2021	1880	0	Lightning protection
General	Grounds maintenance	12/11/2021	900	0	St Peters Church
General	Christmas trees & timers	22/11/2021	854.83	0	Whitestores
Pavilion	Final electric payment -refurb	09/12/2021	1300	0	Phase 3
Pavilion	Building surveys	09/12/2021	1500	0	Barker Associates
General	Fence posts & tools	09/12/2021	617.08	0	Jewsons
General	Xmas tree installation-xS106	09/12/2021	720	0	TT Jones
Willow Centre	TWC electric	09/12/2021	576.78	0	DRAX
General	Hedging plants	09/12/2021	980.22	0	Buckingham Nurseries

PROCUREMENT CARD

Date of transaction	Dept. incurring expenditure	Purpose of expenditure	Net Amount	Unrecoverable VAT	Beneficiary
25/10/2021	Willow Centre	Kitchen burco	367.99	0	Catering Appliance Superstc
25/10/2021	Willow Centre	TWC equipment	75.84	0	Amazon
22/11/2021	General	Christmas trees & time	854.83	0	Whitestores
22/11/2021	Pavilion	IT equip, cleaning item	171.04	0	Amazon
23/12/2021	General	Annual membership	270	0	SLCC
23/12/2021	General	Hedging plants	980.22	0	Buckingham Nurseries
23/12/2021	General	Hedge equipment	72.92	0	Wickes
23/12/2021	Willow Centre	Goal hooks	49.2	0	MH Goals
23/12/2021	General	Equipment	130.76	0	Amazon
23/12/2021	General	Refund of tree timers-	-21.58	0	Whitestores

INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
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N/A

CONTRACTS OVER £500

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
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CPC

Cleaning at Pavilion

Norwich Cleaning Services

£4,212

0

Invitation to quote

GRANTS

Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount
12/11/2021		Council	St Peters Church		Grounds maintenance	£900
14/10/2021		Council	Patterson Rooms		New roof donation	£1,000

WASTE

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£1,289	0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£359	0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,422	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying	SW Hygiene	£586	0	Ongoing