

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

EXPENDITURE OVER £500

Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
DD	Monthly electricity bill	03/10/2019	620.07	0	Haven Power
BACS	Streetlight repair / replace	11/10/2019	18983.97	0	TT Jones
BACS	Pavilion electric survey	15/11/2019	750	0	Phase 3
BACS	Bus stop @ carehome	15/11/2019	1969.71	0	Norfolk County Council
BACS	Floor cleaner repairs	15/11/2019	703.71	0	Hugh Crane
DD	TWC electric	18/11/2019	623.54	0	Haven Power
BACS	Dog bin emptying	13/12/2019	1388.4	0	South Norfolk Council
BACS	Parish tree survey	13/12/2019	699.35	0	AT Coombes
DD	TWC electric	18/12/2019	701.43	0	Haven Power

PROCUREMENT CARD

Date of transaction	Dept. incurring expenditure	Beneficiary	Purpose of expenditure	Net Amount	VAT that cannot be recovered
23/10/2019	Willow Centre	Glasdon	TWC bin	152.27	0
23/10/2019	General	Start Traffic Ltd	Hedge cutting signs	71.52	0
23/10/2019	Willow Centre	Glasdon	Litterbin for field	152.27	0
23/10/2019	General / Pavilion / Willow	Amazon	Various	222.03	0
22/11/2019	Pavilion / Willow	Amazon	Cleaning equip and maintenance	63.94	0
23/12/2019	General	SLCC	Membership / Clerks manual	345.5	0
23/12/2019	General / Pavilion / Willow	Amazon	Cleaning, stationery	151.52	0

INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
Pavilion	Pavilion refurbishment	Tender for builder to refurbish the Pavilion	Published 10 October, Closing date 13 November. Tenders reviewed November / December 2019.	Cringleford Parish Council

CONTRACTS OVER £500					
Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?

N/A

GRANTS

Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount
15/11/2019	Annual	Council	St Peters Church		Grounds maintenance	£350

WASTE

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£1,289	0	Invitation
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£359	0	Invitation
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,388	0	Ongoing