

## OVERVIEW

**In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:**

### **Quarterly:**

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

### **Annually**

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

### **One-Off:**

- Waste collection contracts - tab 6

**EXPENDITURE OVER £500**

<b>Cheque Ref</b>	<b>Transaction Detail</b>	<b>Date Paid</b>	<b>Net Amount £</b>	<b>Unrecoverable VAT</b>	<b>Payee Name</b>
BACS	S137	14/01/2021	900	0	St Peters Church
DD	Gas	01/02/2021	549.01	0	Gazprom
DD	Loan Repayments & Interest	03/02/2021	13358.47	0	PWLB
BACS	Tractor Fuel	11/02/2021	1260.53	0	Goff
BACS	Repairs, Maintenance, Equipmen	11/02/2021	1012.35	0	Flameskill
BACS	Repairs, Maintenance, Equipmen	11/02/2021	3580.02	0	KGB Commercial
DD	Gas	25/02/2021	516.13	0	Gazprom
BACS	Parish donations	08/03/2021	1000	0	Crackerjacks Nursery

**PROCUREMENT CARD**

<b>Date of transaction</b>	<b>Dept. incurring expenditure</b>	<b>Beneficiary</b>	<b>Purpose of expenditure</b>	<b>Net Amount</b>	<b>VAT that cannot be recovered</b>
22/01/2021	Willow Centre	Amazon	Stationery	2.85	0
22/01/2021	General	Land registry	Land search - PEC	6	0
22/01/2021	General	Big Dug	Grounds storage	455.65	0
22/01/2021	General	SLCC	Annual subs	262	0
22/02/2021	General	Moonpig	Sympathy card	4.05	0
22/02/2021	General	ALCC	Annual subs	40	0
22/02/2021	General	Amazon	Stationery	35.48	0
25/03/2021	General	SLCC	Local Council admin book	123	0
25/03/2021	General	Moonpig	Sympathy card	4.14	0

### INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
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To note: Tendered for Pavilion refurbishment in 19/20 and reported at that time. However, contractors let CPC down. January 21 the second placed contractors were instead appointed, without going back to tender.

<b>CONTRACTS OVER £500</b>					
<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>

N/A

**GRANTS**

<b>Date grant was awarded</b>	<b>Time period of grant</b>	<b>Dept awarding grant</b>	<b>Beneficiary</b>	<b>Beneficiary Registration Number</b>	<b>Purpose of grant</b>	<b>Amount</b>
14/01/2021	Annual	Council	St Peters Church		Grounds maintenance	£900
08/03/2021	One-off	Council	Crackerjacks Nursery	0	Outdoor play equipment	1000

**WASTE**

<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£1,289	0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£359	0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,422	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying	SW Hygiene	£586	0	Ongoing