

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

EXPENDITURE OVER £500

Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
BACS	Orchard trees	11/01/2023	4408.33	0	Frank P Matthews Ltd
BACS	Microphones 2nd payment	11/01/2023	9579.25	0	Norwich Sound Systems
BACS	Lights @ Pav /sockets @ TWC	11/01/2023	1260	0	James Electrcial & Property
BACS	Final Pavilion refurb payment	11/01/2023	3270.91	0	NCL Contractors
BACS	TWC electricity	20/01/2023	547.92	0	DRAX
DD	Annual nappy/sanitary bin fee	23/01/2023	621.08	0	SW Hygiene
DD	Pavilion energy	29/01/2023	598.08	0	Southern Electric
DD	TWC loan	03/02/2023	13358.47	0	PWLB
BACS	Walls service & repair	08/02/2023	1295	0	Midland moveable Walls
BACS	Heating repair, new pumps and	08/02/2023	1403.95	0	KGB Commercial
BACS	Tree survey and removal	08/02/2023	2540	0	Golden Tree Surgeons
BACS	Orchard planting & mgt plan	08/02/2023	870	0	Conservation Volunteers
DD	TWC gas	09/02/2023	590.93	0	SEFE Energy
DD	TWC electricity	19/02/2023	556.97	0	DRAX
BARCLAYCAR	Picnic benches *from grant	22/02/2023	1545	0	Broxap
DD	Pavilion energy	27/02/2023	736.64	0	Southern Electric
BACS	Moveable walls repair	08/03/2023	1245	0	Midland moveable Walls
BACS	Sports supplies	08/03/2023	418.37	0	Origin
BACS	Pothole refill Pavilion	08/03/2023	1810	0	Simons landscaping
BACS	H&S tree works -various	08/03/2023	1520	0	South Norfolk Tree Services
DD	TWC gas	10/03/2023	640.37	0	SEFE Energy
DD	TWC electricity	19/03/2023	519.71	0	DRAX
BACS	Wall service 30% cost	22/03/2023	3101	0	Premier Wall

PROCUREMENT CARD

Date of transaction	Dept. incurring expenditure	Purpose of expenditure	Net Amount	Unrecoverable VAT	Beneficiary
23/01/2023	General	Annual subs	337	0	SLCC
23/01/2023	General	Cherry tree - orchard	34.98	0	Primrose
23/01/2023	General	Root grow	60.97	0	Acense
23/01/2023	General	Cleaning, grounds equip	190.5	0	Amazon
22/02/2023	General	Annual fees	50	0	SLCC
22/02/2023	General	Picnid benches *from grant	1545	0	Broxap
22/02/2023	General	Recruitment costs	15.05	0	Indeed
22/02/2023	Willow Centre	Steam cleaner attachment	20.99	0	Ebay
22/02/2023	Pavilion	3x tables for pavilion	309.69	0	GOPAK
22/02/2023	Pavilion	Refund from Dec	-62.57	0	Amazon
22/02/2023	Pavilion	Various cleaning, equipment	193.76	0	Amazon
27/03/2023	General	Job advert	56.95	0	Indeed
27/03/2023	Willow Centre	Rubber table feet	24.49	0	Rubbber Ferrules
27/03/2023	General	Planter-Draonfly Lane	262.46	0	Ruby UK
27/03/2023	Willow Centre	Kltchen equipment	97.87	0	Nisbets

INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
03/02/2023	Construction of Sports and Community Building	Build of new sports hall in Cringleford	Added to Contract Finder 3/2/23. Tenders being opened 25/4/23.	CPC

CONTRACTS OVER £5000					
Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?

Various energy contracts in place - detailed on Council payment lists, on website under Council Meetings.

GRANTS

Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount
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01/11/2022

Annual

Council

St Peter's Church

Grounds maintenance

£900

WASTE

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£809	0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£417	0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,548	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - TWC	SW Hygiene	£621	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - Pavilion	Active Washrooms	£396	0	Ongoing

Costs all taken from last payment date