

## OVERVIEW

**In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:**

### **Quarterly:**

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

### **Annually**

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

### **One-Off:**

- Waste collection contracts - tab 6

## EXPENDITURE OVER £500

Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
BACS	Christmas tree installation	10/01/2024	650	0	TT Jones
BACS	Zip wire repair	10/01/2024	717.72	0	Kompan
BACS	Grounds maintenace grant	10/01/2024	1000	0	St Peters Church
BACS	Grant for play equipment	10/01/2024	900	0	Crackerjacks Nursery
BACS	TJC land transfer	10/01/2024	1814	0	Cozens Hardy LLP
BACS	Project management	10/01/2024	2100	0	REAL Consulting
BACS	Clerk of works	10/01/2024	1007.22	0	James Pointon Site Services
BACS	CIL on TJC - 2nd installment	10/01/2024	20291.34	0	South Norfolk Council
BACS	TJC construction	10/01/2024	114072	0	Pentaco Construction
BACS	Ramp repair	10/01/2024	835	0	Ferron Fabrications Ltd
BACS	TJC - architect services	10/01/2024	1000	0	Ingleton Woods
DD	TWC electric	14/01/2024	1179.75	0	Southern Electric
BACS	Projector replacement	17/01/2024	6189	0	Audio Electronic Design
DD	Hygiene bin emptying	23/01/2024	658.36	0	SW Hygiene
DD	TWC gas	25/01/2024	945.32	0	Total Energy
DD	Duplicate DD-TWC electric	27/01/2024	1118.03	0	Total Energy
DD	TWC loan repayment	05/02/2024	13358.47	0	PWLB
BACS	Woodland works	14/02/2024	630	0	Conservation Volunteers
BACS	Newsletter printing	14/02/2024	555	0	Wensum Print
BACS	TJC project mgt	14/02/2024	2100	0	REAL Consulting
BACS	Clerk of works TJC	14/02/2024	1007.22	0	James Pointon Site Services
BACS	TJC consultants	14/02/2024	1522.5	0	Rossi Long
BACS	3x manifold repairs	14/02/2024	952	0	KGB Commercial
BACS	TJC architects	14/02/2024	1000	0	Ingleton Woods
BACS	TJC build	14/02/2024	102820	0	Pentaco Construction
DD	TWC electric	20/02/2024	1172.27	0	Total Energy
BARCLAYCAR	TJG benches	22/02/2024	916.67	0	Cyan Teak Furniture
DD	Pavilion energy	29/02/2024	1075.17	0	Southern Electric
DD	Streetlight energy	05/03/2024	707.34	0	Southern Electric
BACS	Pump track feasibility	13/03/2024	750	0	Clark and Kent
BACS	Gym equipment repair	13/03/2024	698.87	0	Richard Trudgill Mowers
BACS	Woodland trail deposit	13/03/2024	7017.9	0	NGF Play
BACS	Annual tractor fuel	13/03/2024	1392.42	0	Goff
BACS	Tree works	13/03/2024	850	0	South Norfolk Tree Services
BACS	TJC construction	13/03/2024	229405	0	Pentaco Construction
BACS	TJC legal fees	13/03/2024	2500	0	Birketts
BACS	PPS scheme - Keswick Rd VAS	13/03/2024	824.5	0	Norfolk County Council
BACS	Hedge cutting	13/03/2024	926.96	0	Norwich City Council
BACS	Clerk of works TJC	14/03/2024	1007.22	0	James Pointon Site Services
BACS	Hand dryer supply & install	14/03/2024	510	0	Diamond Services
BACS	TJC project mgt	14/03/2024	2100	0	REAL Consulting
BACS	TJC architect services	14/03/2024	1000	0	Ingleton Woods
DD	TWC gas	20/03/2024	1109.05	0	Total Energy
DD	TWC electric	25/03/2024	1253.52	0	Total Energy

**PROCUREMENT CARD**

<b>Date of transaction</b>	<b>Dept. incurring expenditure</b>	<b>Purpose of expenditure</b>	<b>Net Amount</b>	<b>Unrecoverable VAT</b>	<b>Beneficiary</b>
22/01/2024	General	Annual fees	407	0	SLCC
22/01/2024	Pavilion	Pavilion speed sign & post	230.45	0	BCW Road Signs
22/01/2024	General	Postage	4.19	0	Post Office
22/01/2024	General	Stationery	19.97	0	Adobe office
22/01/2024	Willow Centre	Fridge shelf	21.98	0	Parts Centre
22/01/2024	All	Grounds / stationery / Cleaning / H&S	209.2	0	Amazon
22/02/2024	Pavilion /TWC	Cleaning & equip	65.46	0	Amazon
22/02/2024	General	TJG benches	916.67	0	Cyan Teak Furniture
22/02/2024	General	Adobe sub	16.64	0	Adobe office
25/03/2024	All	Cleaning/equipment	103.04	0	Amazon
25/03/2024	General	Doman name - 2 years	23.98	0	123 Reg

**INVITATIONS TO TENDER**

<b>Reference Number</b>	<b>Title</b>	<b>Description of goods or services sought</b>	<b>Start, end and review dates</b>	<b>Local authority department responsible</b>
CPC CPC	Streetlight maintenance contract Woodland play area	Streetlight maintenance Woodland play equipment	1 January 2024 - 31 December 2028 18 October 2023 - May 2024	CPC CPC

<b>CONTRACTS OVER £5000</b>					
<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>

Various energy contracts in place - detailed on Council payment lists, on website under Council Meetings.

**GRANTS**

<b>Date grant was awarded</b>	<b>Time period of grant</b>	<b>Dept awarding grant</b>	<b>Beneficiary</b>	<b>Beneficiary Registration Number</b>	<b>Purpose of grant</b>	<b>Amount</b>
01/12/2023	23/24	CPC	St Peters PCC		Grounds maintenance	£1,000
01/12/2023	23/24	CPC	Crackerjacks nursery		Outdoor play equipment	£900

**WASTE**

<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£809	0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£417	0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,734	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - TWC	SW Hygiene	£621	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - Pavilion	Active Washrooms	£396	0	Ongoing

Costs all taken from last payment date