

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

EXPENDITURE OVER £500

Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
General	Parish hedge cutting	13/01/2022	1239.34	0	Norwich City Council
Willow Centre	Wall repair	13/01/2022	535	0	Midland moveable Walls
Pavilion / TWC	Insurance rebuilding costs	13/01/2022	500	0	Chantry& Co
General	Street / tree lighting	13/01/2022	847.14	0	TT Jones
Willow Centre	TWC energy	20/01/2022	579.67	0	DRAX
Willow Centre	Loan repayment	03/02/2022	13358.47	0	PWLB
Willow Centre	TWC electric	03/02/2022	618.26	0	DRAX
Pavilion	TWC gas	09/02/2022	538.66	0	Gazprom
Willow Centre	Hygiene bins- annual cost	22/02/2022	585.93	0	SW Hygiene
General	Donation - GNLP	09/03/2022	500	0	CPRE
General	Gates & play equip repairs	09/03/2022	4787.5	0	Kompan
General	Legal work for land purchase	09/03/2022	1019	0	Cozens Hardy LLP
General	Tree works	09/03/2022	3560	0	South Norfolk Tree Services
Willow Centre	TWC gas	11/03/2022	578.3	0	Gazprom
Willow Centre	DRAX	16/03/2022	535.42	0	DRAX
Pavilion	Harrier 56 pro mower	30/03/2022	1000	0	Ernest Doe

PROCUREMENT CARD

Date of transaction	Dept. incurring expenditure	Purpose of expenditure	Net Amount	Unrecoverable VAT	Beneficiary
25/10/2021	24/01/2022	Pavilion drains	155	0	Dyno Rod
25/10/2021	24/01/2022	Bin keys	17.53	0	Glasdon
22/11/2021	24/01/2022	Pavilion keys	24.75	0	A C Leigh
22/11/2021	24/01/2022	Cleaning, stationery, groun	64.93	0	Amazon
23/12/2021	22/02/2022	Cutlery / mugs	28.53	0	Nisbets
23/12/2021	22/02/2022	Annual subs	40	0	ALCC
23/12/2021	22/02/2022	Key fobs	20.79	0	Yale ASSA
23/12/2021	22/02/2022	Cleaning & stationery	106.58	0	Amazon
23/12/2021	24/03/2022	New kettle	13.5	0	Argos
23/12/2021	24/03/2022	Tables & glassware	360.91	0	Nisbets
	24/03/2022	Cleaning items	49.47	0	Amazon
	24/03/2022	Domain name-2 years	23.98	0	123 Reg

INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
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N/A

CONTRACTS OVER £500

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
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CPC

Cleaning at Pavilion

Norwich Cleaning Services

£4,212

0

Invitation to quote

GRANTS

Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount
12/11/2021		Council	St Peters Church		Grounds maintenance	£900
14/10/2021		Council	Patterson Rooms		New roof donation	£1,000

WASTE

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£1,289	0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£359	0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,422	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying	SW Hygiene	£586	0	Ongoing