

## OVERVIEW

**In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:**

### **Quarterly:**

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

### **Annually**

- Details of all land and building assets - web page
- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5
- Staffing chart - web page
- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

### **One-Off:**

- Waste collection contracts - tab 6

**EXPENDITURE OVER £500****Unrecoverable**

<b>Cheque Ref</b>	<b>Transaction Detail</b>	<b>Date Paid</b>	<b>Net Amount £</b>	<b>VAT</b>	<b>Payee Name</b>
376	Weed spray	11/10/2018	525.47	0	Norwich Norse
381	Exterior CCTV installation	11/10/2018	1771.8	0	Security Systems Yes
386	Pavilion cleaning - September	11/10/2018	525	0	Obsessively Clean Ltd
388	Street lighting replacement	11/10/2018	24044	0	TT Jones
393	Kitchen floor replacement	11/10/2018	800	0	Reform Flooring
403	Pavilion planning	08/11/2018	1245	0	SMG Architects
409	Committee room plans	08/11/2018	1095	0	Cannon Clarke Architect
DD	Streetlight electricity	16/11/2018	540.47	0	E-ON

**PROCUREMENT CARD**

<b>Date of transaction</b>	<b>Dept. incurring expenditure</b>	<b>Beneficiary</b>	<b>Purpose of expenditure</b>	<b>Amount</b>	<b>VAT that cannot be recovered</b>
22/10/2018	Pavilion	AC Leigh	Keys	16.5	0
22/10/2018	Willow Centre	Amazon	Refreshments	3.32	0
22/10/2018	Willow Centre	Amazon	Uniform	26.26	0
22/10/2018	General	Amazon	Play area sign	24.08	0
22/10/2018	Pavilion	AC Leigh	Keys	32	0
22/11/2018	Willow Centre	Amazon	Kitchen paper	23.24	0
22/11/2018	Willow Centre	Amazon	Brush	3.86	0
22/11/2018	Willow Centre	Amazon	Toilet paper	33.32	0
22/11/2018	Willow Centre	Amazon	Connector	23.47	0
22/11/2018	Willow Centre	Amazon	Toilet paper	66.64	0
24/12/2018	Pavilion	Amazon	Maintenance equipment	15.44	0
24/12/2018	Willow Centre	ORIEL PPS	PPL licence	140.41	0
24/12/2018	Willow Centre	Argos	Water pump	49.99	0
24/12/2018	General	Facebook	Battles over promo	61	0
24/12/2018	General	Post Office	Stamps	20.88	0
24/12/2018	General	Amazon	stationery and refreshments	24.85	0
24/12/2018	Willow Centre	Amazon	Diary	5.5	0

**INVITATIONS TO TENDER**

<b>Reference Number</b>	<b>Title</b>	<b>Description of goods or services sought</b>	<b>Start, end and review dates</b>	<b>Local authority department responsible</b>
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N/A

<b>CONTRACTS OVER £500</b>					
<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>

N/A

**GRANTS**

<b>Date grant was awarded</b>	<b>Time period of grant</b>	<b>Dept awarding grant</b>	<b>Beneficiary</b>	<b>Beneficiary Registration Number</b>	<b>Purpose of grant</b>	<b>Amount</b>
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N/A

**WASTE**

<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£720	0	Invitation
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£359	0	Invitation