

CRINGLEFORD PARISH COUNCIL

Part-Time Caretaker

**Cringleford Parish Council is recruiting for a caretaker to work at
The Willow Centre, Willowcroft Way.**

The post is 16 hours (two shifts) per week, with plenty of opportunity for overtime to cover sickness and annual leave. You will be given your shifts at least three weeks in advance, but in likelihood they will generally be between Friday and Sunday. The Willow Centre opens from 8am – 1am and shifts could be anywhere in that time frame.

We are looking for a self-motivated, hard working person who will ensure that the building is kept in good order, clean, safe and who is welcoming to our hirers.

Duties include cleaning, setting out rooms for hirers and carrying out routine health and safety checks.

Pay Scale 15-17 (starting salary £9.34 to £9.70 per hour). A generous annual leave allowance and membership of the Norfolk Pension Fund scheme are available.

**For more details or to send your CV please contact:
Cringleford Parish Council, The Willow Centre, 1-13 Willowcroft
Way,**

Cringleford, Norwich, NR4 7JJ.

Tel: 01603 250198

Email: clerk@cringlefordpc.org.uk.