

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

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**TO MEMBERS OF THE COUNCIL**  
**You are hereby summoned to attend a meeting of**  
**Cringleford Parish Council on**  
**Thursday 12 September 2019 at 7.30pm at**  
**The Willow Centre, Willowcroft Way, Cringleford.**  
**For the purpose of transacting the following business:-**

## AGENDA

List of policies we hold to note

1	Welcome and to accept apologies for absence
2	To accept any declaration of Members Interests
3	To confirm the minutes of the meetings held on 11 July 2019
4	To report matters arising from the minutes not on the agenda: for information only
5	To co-opt new councillors
6	To consider allocation of new councillors to committees
7	To receive the police report
8	To receive questions from parishioners
9	To receive an update from the County Councillor
10	To receive an update from the District Councillor
11	Policies:
11.1	To note the list of policies held by Cringleford Parish Council
11.2	To agree the updated health and safety policy
11.3	To agree the updated grievance policy

11.4	To agree the policies updated by Personnel Committee <ul style="list-style-type: none"> <li>• Gifts and Hospitality</li> <li>• Bullying and Harassment</li> </ul>
12	To note and comment upon correspondence received <ul style="list-style-type: none"> <li>• Church volunteers</li> <li>• RAF Benevolent Fund in Norfolk</li> </ul>
13	To discuss working and communicating with parish community groups (Cllr Canham)
14	To receive the Clerk's report
15	To receive a Recreation and Amenities Advisory Group update and recommendations (Councillor Canham)
16	To receive an update from the Planning and Environment Committee (Cllr Wang)
17	Finance <ul style="list-style-type: none"> <li>• To agree the payments for September</li> <li>• To receive the accounts report to date and bank reconciliation to 30/08/2019</li> <li>• To receive a report from the Finance Advisory Group (Cllr Blackie)</li> </ul>
18	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 10 October 2019 at The Willow Centre
19	To receive items for the next quarterly newsletter
20	To receive items for the next agenda
21	To consider excluding the public due to the confidential nature of the following business
22	Staffing update (if any)
23	General Data Protection Regulation breeches (if any)
24	To receive the minutes of Personnel Committee (Cllr Wang)

Signed: Sonya Blythe  
Parish Clerk

Dated: 4 September 2019