

CRINGLEFORD PARISH COUNCIL

Part-Time Weekend Caretaker

Cringleford Parish Council is recruiting for a caretaker to work at The Willow Centre, Willowcroft Way.

The post is 8 hours (one shift) per week, with plenty of opportunity for overtime to cover sickness and annual leave. You will be given your shifts at least three weeks in advance, and they will generally be between Friday and Sunday. The Willow Centre opens from 8am – 1am and shifts could be anywhere in that time frame.

We are looking for a self-motivated, hard working person who will ensure that the buildings are kept in clean and safe order and who doesn't mind working alone. The most important skill we are looking for is excellent customer care when dealing with our customers.

Duties include cleaning the building, setting out rooms for hirers (including moving tables and chairs) and carrying out routine health and safety checks. You will be expected to undertake First Aid and Manual Handling training.

Pay Scale 4-6 (starting salary £10.21 per hour, with a pay award pending). A generous annual leave allowance and membership of the Norfolk Pension Fund scheme are available.

**For more details or to send your CV please contact:
Cringleford Parish Council, The Willow Centre, 1-13 Willowcroft Way,
Cringleford, Norwich, NR4 7JJ.**

Tel: 01603 250198

Email: clerk@cringlefordpc.org.uk.

CLOSING DATE FRIDAY 8 JULY 2022, MIDDAY.