**Streetlight Maintenance Contract**

**Cringleford Parish Council**

**Introduction**

Cringleford Parish Council’s Streetlighting current contract ends on 31 December 2023 and a new contract will be put in place from 1 January 2024. You are invited to apply for the contract.

**Current stock**

Cringleford Parish Council are currently responsible for 128 assets (appendix 1), all of which have been changed over the last three years to LED lanterns. In addition the majority of columns have been updated.

**Forthcoming assets**

Cringleford is currently undergoing large-scale development and as part of this will be adopting a significant number of new assets. Although the delivery date is unknown, it is anticipated that the adoption will occur during the length of this contract. The tender bid should therefore take account of these additional lights and associated future increased workload. It is expected that the maintenance cost of the forthcoming lights will, once adopted, match this current contract if adopted within the timeframe of this contract. All lights will be LED, to Norfolk County Council highways standards.

Harts Lane bollard lighting (Roundhouse Park) x4

Barratt/David Wilson Homes (Cringleford Heights) x75

Crest Nicholson (Cringleford Heights) x9

Tilia (Roundhouse Gate) x48

Big Sky (St Giles Park) x48

**Length of Contract**

Three years (1 January 2024 – 31 December 2026) with option to extend to five years (to 31 December 2028) if both parties are in agreement in August 2026.

**Pricing and Contract Detail**

Requirements are set out in Appendix 2. Please complete this form and return per the details below.  
  
Invoices should be sent monthly. Payment terms will be up to 30 days, to fit in with Parish Council financial regulations.

**Tender Return**

Please return your tender by 5pm on Monday 23 October. A decision will be made in November 2023 with the successful contractor advised by 18 November 2023. Enquiries and completed tender should be emailed to [clerk@cringlefordpc.org.uk](mailto:clerk@cringlefordpc.org.uk) with the subject line of “Streetlight Tender”. If preferred the tender can be posted for the attention of the Parish Clerk, The Willow Centre, 1-13 Willowcroft Way, Cringleford, Norwich, NR4 7JJ.

**Appendix 1**

**Cringleford Parish Council - Register of Streetlighting**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cringleford Parish Council Streetlighting** | | | | |
|  |  |  |  |  |
| **Column no.** | **Location** | **Type** | **Wattage** | **Control gear** |
|  |  |  |  |  |
|  |  |  |  |  |
| 1 | 1 Cantley Lane | Axia 3.1 | 8 LED | PEC |
| 2 | 11 Cantley Lane | Ampera | 16 LED | PEC |
| 3 | 23 Cantley Lane | Axia 2.1 | 8LED | PEC |
| 4 | 35 Cantley Lane | Axia 3.1 | 8 LED | PEC |
| 5 | 45 Cantley Lane | Axia 3.1 | 8 LED | PEC |
| 11 | Cantley Lane, footbridge/field | Axia 2.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | 2 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 2 | 7 Brettingham Avenue | Axia | 16 LED | PEC |
| 3 | 14 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 4 | 22 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 5 | 28 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 6 | 23 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 7 | 38 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 8 | 44 Brettingham Avenue | Ampera | 16 LED | PEC |
| 9 | 37 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 10 | 54 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 11 | 47 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 12 | 51 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 13 | 55 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
| 14 | 64 Brettingham Avenue | Axia 2.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | F/path Brettingham Ave./Cantley Lane | Axia | 16 LED | PEC |
|  |  |  |  |  |
| 1 | 7 Patteson Close | Axia | 16 LED | PEC |
| 2 | 11 Patteson Close | Ampera | 16 LED | PEC |
| 3 | 15 Patteson Close | Axia 2.1 | 8 LED | PEC |
|  |  |  |  |  |
| 1 | 23 Oakfields Close | Axia 2.1 | 8 LED | PEC |
| 2 | 14 Oakfields Close | Axia 2.1 | 8 LED | PEC |
| 3 | 6 Oakfields Close | Axia 2.1 | 8 LED | PEC |
|  |  |  |  |  |
| 1 | EEB S/S Keswick Close | Ampera | 16 LED | PEC |
| 2 | 5 Keswick Close | Ampera | 16 LED | PEC |
| 3 | 16 Keswick Close | Axia 2.1 | 8 LED | PEC |
|  |  |  |  |  |
| 1 | 1 Tungate Crescent | Axia 2.1 | 8LED | PEC |
| 2 | 6 Tungate Crescent | Axia 2.1 | 16 LED | PEC |
| 3 | 10 Tungate Crescent | Axia 2.1 | 16 LED | PEC |
|  |  |  |  |  |
| 1 | 4 Taylor Avenue | Axia 2.1 | 8LED | PEC |
| 2 | 6 Taylor Avenue | Axia 2.1 | 8LED | PEC |
| 3 | 18 Taylor Avenue | Axia 2.1 | 8LED | PEC |
| 4 | 20 Taylor Avenue | Axia 2.1 | 8LED | PEC |
| 5 | 11 Taylor Avenue | Axia 2.1 | 8LED | PEC |
| 6 | 24 Taylor Avenue | Axia 2.1 | 8LED | PEC |
| 7 | 14 Taylor Avenue | Axia 2.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | 1 Mark Lemmon Close | Axia 2.1 | 8LED | PEC |
| 2 | 19 Mark Lemmon Close | Axia 2.1 | 8LED | PEC |
| 3 | 7 Mark Lemmon Close | Axia 2.1 | 8LED | PEC |
| 4 | 10 Mark Lemmon Close | Axia 2.1 | 8LED | PEC |
| 5 | 14 Mark Lemmon Close | Axia 2.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | 1 Kedleston Drive | Axia 2.1 | 8LED | PEC |
| 2 | 11 Kedleston Drive | Axia 2.1 | 8LED | PEC |
| 3 | 17 Kedleston Drive | Axia 2.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | 1 Langley Close | Axia | 16 LED | PEC |
| 2 | 4 Langley Close | Axia | 16 LED | PEC |
|  |  |  |  |  |
| 1 | Keswick Rd, opp. Cantley Ln | Axia | 16 LED | PEC |
| 2 | 11 Keswick Road | Axia | 16 LED | PEC |
| 3 | 24 Keswick Road | Axia | 16 LED | PEC |
| 4 | 34 Keswick Road | Axia | 16 LED | PEC |
| 5 | 53a Keswick Road | Axia | 16 LED | PEC |
| 6 | 59 Keswick Road | Axia | 16 LED | PEC |
| 7 | Opp. Keswick Close | Axia | 16 LED | PEC |
| 8 | 68 Keswick Road | Axia | 16 LED | PEC |
| 9 | 77 Keswick Road | Axia | 16 LED | PEC |
| 10 | 79 Keswick Road | Axia | 16 LED | PEC |
| 11 | 3 Keswick Road | Axia | 16 LED | PEC |
|  |  |  |  |  |
| 1 | 5 Oakfields Road | Axia 3.1 | 8LED | PEC |
| 2 | 14 Oakfields Road | Axia 2.1 | 8LED | PEC |
| 3 | 27 Oakfields Road | Axia 2.1 | 8LED | PEC |
| 4 | Playing fields, Oakfields Road | Ampera 16 | LED | PEC |
|  |  |  |  |  |
| 1 | 20 Colney Lane | Axia 3.1 | 8LED | PEC |
| 2 | 22 Colney Lane | Axia 3.1 | 8LED | PEC |
| 3 | 24 Colney Lane | Axia 3.1 | 8LED | PEC |
| 4 | 15 Colney Lane | Axia 3.1 | 8LED | PEC |
| 5 | Harts Lane/Colney Lane | Axia 3.1 | 8 LED | PEC |
| 6 | Newfound Drive | Axia 3.1 | 8LED | PEC |
| 7 | 21 Colney Lane | Axia 3.1 | 8LED | PEC |
| 8 | St Lawrence Drive Corner | Axia 3.1 | 8LED | PEC |
| 9 | 45 Colney Lane | Axia 3.1 | 8 LED | PEC |
| 10 | 49 Colney Lane | Axia 3.1 | 8 LED | PEC |
| 11 | 72 Colney Lane | Axia 3.1 | 8LED | PEC |
| 12 | 78 Colney Lane | Axia 3.1 | 8LED | PEC |
| 13 | 86 Colney Lane | Axia 3.1 | 8 LED | PEC |
|  |  |  |  |  |
| 1 | Cringleford Chase / Colney Lane | Axia 3.1 | 8 LED | PEC |
| 2 | 12 Cringleford Chase | Axia 3.1 | 8 LED | PEC |
| 3 | 9 Cringleford Chase | Axia 3.1 | 8 LED | PEC |
| 4 | 6 Cringleford Chase | Axia 3.1 | 8 LED | PEC |
|  |  |  |  |  |
| 1 | 1 Intwood Road | Axia | 16 LED | PEC |
| 2 | 15 Intwood Road | Axia | 16 LED | PEC |
| 3 | Jewsons Intwood Road/ opp CBC | Axia | 16 LED | PEC |
| 4 | Opp Oakfields Road / OS 10 | Axia | 16 LED | PEC |
| 5 | 55-57 Intwood Road | Axia | 16 LED | PEC |
| 6 | 28 Intwood Road | Axia | 16 LED | PEC |
| 7 | 71 Intwood Road | Axia | 16 LED | PEC |
| 8 | 81 Intwood Road | Axia | 16 LED | PEC |
| 9 | Intwood Road / Keswick Road / OS87 | Axia | 16 LED | PEC |
| 10 | Intwood Road / Keswick Road | Axia | 16 LED | PEC |
| 11 | Cringleford Hall / O/S 52 | Axia | 16 LED | PEC |
| 12 | 58/60 Intwood Road (junction with Brettingham Ave) | Axia | 16 LED | PEC |
|  |  |  |  |  |
| 1 | 3 Newmarket Road | Axia | 16 LED | PEC |
| 2 | Opp. AGR | Axia | 16 LED | PEC |
| 3 | 6 Newmarket Road | Axia | 16 LED | PEC |
| 4 | Vicarage, Newmarket Road | Axia | 16 LED | PEC |
| 5 | Newmarket Road, opp. Colney | Axia | 16 LED | PEC |
| 6 | 10 Newmarket Road | Axia | 16 LED | PEC |
| 7 | 16 Newmarket Road | Axia | 16 LED | PEC |
| 8 | Pond Farm | Axia | 16 LED | PEC |
| 9 | Toll House, Newmarket Road | Axia | 16 LED | PEC |
|  |  |  |  |  |
| 1 | 2 Harmer Lane | Axia 3.1 | 8 LED | PEC |
|  |  |  |  |  |
| 1 | 1 Harmer Crescent | Axia 3.1 | 8LED | PEC |
| 2 | 5 Harmer Crescent | Axia 3.1 | 8 LED | PEC |
|  |  |  |  |  |
| 1 | 2 St Laurence Drive | Axia 2.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | Oaklands Drive/66 Colney Lane | Axia 2.1 | 8LED | PEC |
| 2 | 2 Oaklands Drive | Axia 2.1 | 8LED | PEC |
| 3 | 7a Oaklands Drive | Axia 2.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | 2a Gurney Lane | Axia 2.1 | 8LED | PEC |
| 2 | 3 Gurney Lane | Axia 2.1 | 8LED | PEC |
| 3 | 7 Gurney Lane | Axia 2.1 | 8LED | PEC |
| 4 | 12 Gurney Lane | Axia 3.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | 1 Softley Drive | Axia 3.1 | 8LED | PEC |
| 2 | 4 Softley Drive | Axia 3.1 | 8LED | PEC |
| 3 | 7 Softley Drive | Axia 3.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | 4 Stratford Crescent | Axia 3.1 | LED | PEC |
| 2 | 12 Stratford Crescent | Axia 3.1 | LED | PEC |
|  |  |  |  |  |
| 1 | Yare Valley Drive/Gurney Lane | Axia 3.1 | 8LED | PEC |
| 2 | o/s Sub station | Axia 3.1 | 8LED | PEC |
| 3 | 3 Yare Valley Drive | Axia 3.1 | 8LED | PEC |
|  |  |  |  |  |
| 1 | 2 Newfound Drive | Axia 3.1 | 8LED | PEC |
| 2 | 5 Newfound Drive | Axia 2.1 | 8LED | PEC |
| 3 | 19 Newfound Drive | Axia 2.1 | 8LED | PEC |
| 4 | 25 Newfound Drive | Axia 2.1 | 8LED | PEC |
| 5 | 29 Newfound Drive | Axia 2.1 | 8LED | PEC |
| 6 | 20 Newfound Drive | Axia 2.1 | 8LED | PEC |
|  |  |  |  |  |
|  |  |  |  |  |
|  | 128 assets |  |  |  |
|  |  |  |  |  |

**Appendix 2.**

**Scope and Costings**

Please complete and return. Expand boxes where necessary.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Item** | **Cost** | **Comments / Notes** |
| 1 | Standard maintenance cost (exclusive of VAT) | Per Asset £  Annual £  Monthly charge £ |  |
| 2 | Parts included under standard maintenance cost  (please confirm whether this is supply or also includes fit and labour as part of the maintenance cost. If required detail separate fit and labour costs) | N/A | i.e lamp, fuse etc  1.  2.  3.  4.  5.  6 |
| 3 | Schedule of additional rates (please confirm whether this is supply or also includes fit and labour as part of the maintenance cost. If required detail separate fit and labour costs) | £  £  £  £  £  £ | i.e straightening column, rewire, column replacement |
| 4 | Annual inspection and clean of all assets, with report and quote for any defects | Per Asset £  Annual £ |  |
| 5 | Annual electrical inspection of all assets, with certification provided | Per Asset £  Annual £ |  |
| 6 | Confirmation of public liability insurance | Amount £ | Attach copy to tender |
| 7 | Standard working hours | N/A | *e.g Monday to Friday 8-5?* |
| 8 | Response times for standard call-outs | N/A | In hours : |
| 9 | Emergency call out charges | Office hours, per hour £  Out of office hours, per hour £ |  |
| 10 | Response time for emergency call outs | N/A | In hours : |
| 11 | Numbering and labelling of new assets | Per Asset £ |  |
| Any other relevant information: | | | |

Tender submitted by:  
  
Company name:……………………………………………………..

Name (printed) ………………………………………………………

Signed………………………………………….. Date………………………………….