

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of
Cringleford Parish Council on
Wednesday 14 January 2026 at 7.30pm at The Willow
For the purpose of transacting the following business:-**

AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 10 December 2025 and consider any matters arising (for information)
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To co-opt a new Parish Councillor
8	To note and agree actions for correspondence received: 8.1 Mid-year audit report 8.2 To consider whether to open the newsletter up to other contributors 8.3 To consider time-sensitive correspondence received since the agenda was dispatched
9	To receive the Clerk's report
10	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group 10.1 To review and approve the amended Advertising Policy 10.2 To review and approve the amended Play Policy

11	To receive the minutes from the Planning and Environment Committee
11.1	To review and approve the updated Planning Policy
12	Finance:
12.1	To receive and approve the 2026/27 budget
12.2	To approve and confirm the 2026/27 precept
12.3	To agree the payments for January 2026, from 11 December to 15 January 2026
12.4	To receive the December bank reconciliations and accounts to date
12.5	To agree which signatories will authorise BACs payments online on 15 January 2026
12.6	To confirm that Cllr Miller has checked the monthly payments list against the bank statement
13	To confirm the date of the next meeting on Wednesday 11 February 2026 at 7.30pm
14	To receive items for the next quarterly newsletter
15	To receive items for the next agenda
16	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
17	To receive a staffing update (if any)
18	To receive information on General Data Protection Regulation breaches (if any)
19	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*
Assistant Parish Clerk

Dated: 7 January 2026