

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NORWICH NR4 7JJ

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**A meeting of the Planning and Environment Committee was held on Wednesday
7 January 2026 at 7.30pm in The Willow Centre**

Minutes

Present:

Professor T Wang – Chairman (TW) Mr S Chapman (SC)
Mr R Simmons (RS)

In attendance
Parish Clerk – Miss S Blythe

One member of public

1. To receive apologies for absence

Apologies were received and accepted from Mr Coulthard and Mrs Miller.

Mr Chalangary was not present.

2. To receive declaration of interests in items on the agenda

None.

3. To receive questions or comments from the public

None raised.

4. To approve the minutes of the meeting held on 3 December 2025

The minutes of the meeting were **approved**.

5. To consider any matters arising.

All actions had been completed.

Item 7 – a grant of £4,725 had been awarded from South Norfolk Council.

6. Planning Applications

- 6.1 2025/3415, 114 Dragonfly Lane - Conversion of garage into living space (retrospective). No comment.
- 6.2 2025/3657 - Commercial Unit 41 Woolhouse Way - 1 non-illuminated fascia sign positioned above the main entrance to the commercial unit. No objection.
- 6.3 2025/3810 - 2A Newmarket Road - Proposed new replacement terrace, new bedroom extension. No objection as long as tree recommendations complied with.

6.4 To consider time-sensitive planning applications which have been received since distribution of the agenda

None

Clerk to submit all

6.5 To note and ratify planning applications responded to since the last meeting due to the deadline date

None

6.6 To note the enforcement report

Noted.

6.7 To receive an update on the pump track

The application had not yet been validated by Planning.

7. To receive an update on progress of the Neighbourhood Development Plan (NDP)

A meeting had been held in December. Amendments were being made, and then it would be submitted to South Norfolk Council for initial comments.

8. To receive an update on matters affecting new developments

8.1 Big Sky (St Giles Park).

Mini forests had now been planted.

8.2 Tilia Homes (Roundhouse Gate).

Further to the previous discussion regarding the LAP and LEAP open spaces, Tilia had confirmed that no overall green space would be lost by combining two play areas into an enlarged LEAP. This was approved.

8.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)

No update.

A meeting had been held with National Highways regarding Thickthorn works. This had been a positive meeting, however there were few mitigation methods possible for traffic cutting through the parish.

9. To receive and approve the Planning Policy

Amendments were considered and approved.

10. To receive and agree actions for correspondence:

- 10.1 20mph zones – Brambling Avenue, Dragonfly Lane, The Pines. New speed limits were supported.

Clerk to advise

- 10.2 **To consider time-sensitive correspondence which has been received since distribution of the agenda.**

None.

11. To receive an update on the unauthorised removal of a Parish Council tree and consider actions

No update since the previous meeting.

Clerk to follow up

12. To receive a draft Environment Strategy and Action Plan

No update.

13. To suggest items for the next agenda

None raised.

14. To note items for the next newsletter

The winter edition was currently being written.

15. To agree a summary of items to take to Council

Planning policy.

16. To agree the date of the next meeting - agreed as 4 February 2026.

Meeting closed at 20:15