

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
Cheque Ref	Transaction Detail	Date Paid	Net	VAT	Payee Name
DD	Waste collection	01/10/2025	569.66	0	South Norfolk Council
DD	TJC EV electric	03/10/2025	969.87	0	Total Energy
DD	TWC electric	07/10/2025	969.17	0	Total Energy
BACS	Fit TMV,tap replace, leak fix	08/10/2025	1069.13	0	KGB Commercial
BACS	PAT,Install lights,paint kitch	08/10/2025	620	0	James Electricial & Property
BACS	Emergency light repairs	08/10/2025	579	0	Flameskill
BACS	White & blue liner	08/10/2025	485.5	0	Origin
DD	Oct rates	25/10/2025	1271	0	South Norfolk Council
DD	TJC EV chargers	03/11/2025	836.65	0	Total Energy
DD	Pavilion electric	03/11/2025	585.19	0	Southern Electric
DD	TJC year one water	05/11/2025	2371.59	0	Independent Water Networks
DD	Streetlight energy	07/11/2025	809.33	0	Southern Electric
DD	TWC electric	07/11/2025	957.03	0	Total Energy
BACS	Various parish tree works	12/11/2025	2100	0	South Norfolk Tree Services
BACS	Annual grounds fee	12/11/2025	1000	0	Cringleford Jnr FC
BACS	Numerous repairs - Castle play	12/11/2025	6720.56	0	Kompan
BACS	Annual playground checks	12/11/2025	576	0	Play Inspection Company
BACS	EV chargers year 2 fees	12/11/2025	3931.5	0	ElectRoad
BACS	TJC nappy/sanitary bins	12/11/2025	599.2	0	Active Washrooms
BACS	Produce design code	12/11/2025	1250	0	Collective Community Planning
DD	November rates	25/11/2025	1272	0	South Norfolk Council
LLOYDS CAR	Table trolleys	05/12/2025	641.02	0	GOPAK
DD	Pavilion electric	08/12/2025	576.54	0	Drax
BACS	Planning app fee - pump	10/12/2025	3250	0	Four One Four
BACS	Electrical works, tree &lights	10/12/2025	4855	0	Cozens UK
DD	EV energy	10/12/2025	879.45	0	Total Energy
DD	TJC energy	10/12/2025	648.18	0	Total Energy
DD	TWC energy	10/12/2025	973.26	0	Total Energy
DD	Dec rates	25/12/2025	1272	0	South Norfolk Council

PROCUREMENT CARD

Date of transaction	Dept. incurring expenditure	Purpose of expenditure	Net Amount	Unrecoverable VAT	Beneficiary
18/10/2025	General	Card monthly fee	3	0	Lloyds bank
18/10/2025	General	Various cleaning, stationery	185.12	0	Amazon
18/10/2025	Pavilion	Paint for repairs	24.17	0	B & Q
18/10/2025	General	Hedgehog signs	261.15	0	Safety Signs Warehouse
18/10/2025	General	Swift box	59.08	0	Ark Wildlife
18/10/2025	General	Stationery & cleaning	14.97	0	The Range
18/10/2025	Willow Centre	LED kitchen lights	234.89	0	MD Thompson
17/11/2025	General	Monthly card fee	3	0	Lloyds bank
17/11/2025	Willow Centre	First aid training	173	0	British Red Cross
17/11/2025	Pavilion	Cleaning/stationery	174.81	0	Amazon
05/12/2025	General	Monthly card fee	3	0	Lloyds bank
05/12/2025	Willow Centre	Table trolleys	641.02	0	GOPAK
05/12/2025	Willow Centre	Replacement bin	405.84	0	Glasdon

INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
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Pump track

Tender for planning and construction of pump track

May-June 2025. Decision to be made September 25.

CPC

CONTRACTS OVER £5000					
Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?

Various energy contracts in place - detailed on Council payment lists, on website under Council Meetings.

GRANTS

Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount
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Dec-25
(Paid Jan 26)

25/26

Council

St peter's PCC

Grounds maintenance

£1,250

WASTE

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council		0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council		0	Ongoing
Cringleford Parish Council	Waste collection - The Jubilee Centre	South Norfolk Council		0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council		0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - TWC	SW Hygiene		0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - Pavilion	Active Washrooms		0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - TJC	Active Washrooms		0	Ongoing

Costs vary - please see payments list on Council minutes webpage for up to date details