

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NORWICH NR4 7JJ

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**A meeting of the Planning and Environment Committee was held on Wednesday
1 April 2026 at 7.30pm in The Willow Centre**

Minutes

Present:

Professor T Wang – Chairman (TW)	Mr S Chapman (SC)
Mr R Simmons (RS)	Mrs D Miller (DM)
Mr T Joy (TJ)	

In attendance
Parish Clerk – Miss S Blythe

Two members of public

1. To receive apologies for absence

Apologies were received and accepted from Mr E Coulthard.

2. To receive declaration of interests in items on the agenda

None.

3. To receive questions or comments from the public

None present.

4. To approve the minutes of the meeting held on 4 March 2026

The minutes of the meeting were **approved** and signed by the Chairman.

5. To consider any matters arising.

All actions had been completed.

Item 7, the consultant had advised to continue with the Neighbourhood Development Plan.

The Clerk had asked developers whether they had plans for hedgehog paths. The responses had been passed to the Recreation and Amenities Group. Routes were

planned for Phase 2 of Cringleford Heights.

6. Planning Applications

- 6.1 2026/0163, Change of use of commercial unit to a skin-care and aesthetics clinic (Class E(e)), installation of a side window and frontage treatment - Commercial Unit 41 Woolhouse Way. **No objection.**

6.2 To consider time-sensitive planning applications which have been received since distribution of the agenda

2026/0710, 3 Newfound Drive -Two-storey rear extension to rear, single-storey extension. **No objection.**

2026/0080, 4 Langley Close - Formation of rear garden patio and planters, installation of new willow fencing.

Drainage concerns had been satisfied by an additional document. Otherwise previous **objection** maintained owing to the overbearing nature of the raised patio and the fence on the neighbouring property. It was also noted that the line of sight into rear of neighbour's property / fence along neighbour's side was lower than the rear fence, which protected the applicant's privacy.

Clerk to submit all responses.

6.3 To note and ratify planning applications responded to since the last meeting due to the deadline date

2025/3657 / 2026/0163 – no objection.

6.4 To note the enforcement report

Not received.

6.5 To receive an update on the pump track

An additional grant of £15k had been awarded from South Norfolk Council (SNC).

Planning officers had advised that they were investigating S106 implications before issuing a decision and so had requested an extension of time to 24th April.

7. To receive an update on progress of the Neighbourhood Development Plan (NDP)

The updated draft documents were considered. It was agreed that these were now ready to be sent to SNC for comment.

Action Clerk

8. To receive an update on matters affecting new developments

- 8.1 Big Sky (St Giles Park).

TW noted that Big Sky had planted some mature fruit trees near the orchard, and opened the footpath.

8.2 Tilia Homes (Roundhouse Gate).

-South Norfolk Council – road names. Suggested road names had been supplied to SNC five years previous. SNC had now responded to reject Linnaeus as they thought it would be difficult to spell. A response was approved, requesting that Linnaeus be used due to the history associated with the name.

Clerk to respond

-Streetlight adoption (phase 1) – The S38 transfer agreement had been received. The Clerk had asked for installation plans and to carry out an inspection before this could be signed.

-Streetlight plan approval (phase 2) – draft plans had been received for approval. It would be requested that trees that were marked for removal should be replanted elsewhere on site and not removed.

Clerk to respond

8.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)
None.

9. To receive and agree actions for correspondence:

9.1 None

9.2 **To consider time-sensitive correspondence which has been received since distribution of the agenda.**

Dragonfly Lane. GTC had asked whether they could use open space on Dragonfly Lane for spoil, whilst carrying out nearby works. They would return land to its original condition once completed. This was approved, as long as nearby trees were protected by Heras fencing.

Clerk to respond

10. To receive a draft Environment Strategy and Action Plan

An update was expected in May.

11. To receive an update / agree recommendations to Council regarding Lot 1

Brown & Co had advised that they had agreed terms with the land promoter.

12. To suggest items for the next agenda

No items added.

Apologies noted from TW.

13. To note items for the next newsletter

No new items added.

14. To agree a summary of items to take to Council

None.

15. To agree the date of the next meeting - agreed as 6 May 2026.

Meeting closed at 20:25