

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

EXPENDITURE OVER £500

| Cheque Ref | Transaction Detail | Date Paid | Net Amount £ | Unrecoverable | | Payee Name |
|------------|--------------------------------|------------|--------------|---------------|--|--------------------------------|
| | | | | VAT | | |
| DD | EV charger costs | 10/01/2026 | 899.21 | 0 | | Total Energy |
| DD | TJC energy | 12/01/2026 | 634.1 | 0 | | Total Energy |
| DD | TWC energy | 12/01/2026 | 1092.34 | 0 | | Total Energy |
| DD | TWC gas | 12/01/2026 | 502.56 | 0 | | Total Energy |
| LLOYDS CAR | Irrigation unit electric | 12/01/2026 | 2063.83 | 0 | | E-ON |
| BACS | Grounds maintenance grant | 14/01/2026 | 1250 | 0 | | St Peters Church |
| BACS | CCTV service & repair | 14/01/2026 | 518.98 | 0 | | Security Systems Yes |
| BACS | Electrical work | 14/01/2026 | 1750 | 0 | | Cozens UK |
| BACS | Mini forest supply & plant | 14/01/2026 | 4260 | 0 | | Conservation Volunteers |
| BACS | Supply/repair/install play equ | 14/01/2026 | 1964.63 | 0 | | Kompan |
| BACS | NDP draft | 14/01/2026 | 3500 | 0 | | Collective Community Planning |
| DD | Pavilion electric | 23/01/2026 | 549.4 | 0 | | Drax |
| DD | Jan rates | 23/01/2026 | 1272 | 0 | | South Norfolk Council |
| DD | Streetlight energy | 26/01/2026 | 953.9 | 0 | | Drax |
| DD | EV energy | 30/01/2026 | 943.96 | 0 | | Total Energy |
| DD | Waste collection | 01/02/2026 | 569.66 | 0 | | South Norfolk Council |
| DD | TWC loan | 03/02/2026 | 13358.47 | 0 | | PWLB |
| DD | TWC gas | 09/02/2026 | 545.26 | 0 | | Total Energy |
| DD | TWC electric | 10/02/2026 | 1115.13 | 0 | | Total Energy |
| DD | EV energy | 10/02/2026 | 964.94 | 0 | | Total Energy |
| BACS | Service & repairs | 11/02/2026 | 693.06 | 0 | | KGB Commercial |
| BACS | Newsletter supply | 11/02/2026 | 500 | 0 | | Wensum Print |
| BACS | Hedge cutting | 11/02/2026 | 1704.61 | 0 | | Norwich City Council |
| DD | TJC electric | 13/02/2026 | 648.18 | 0 | | Total Energy |
| BACS | St Gles orchard | 13/02/2026 | 1062 | 0 | | Apples and Orchards Project |
| BACS | Pavilion electric | 18/02/2026 | 792.35 | 0 | | Drax |
| DD | Streetlight energy | 18/02/2026 | 723.05 | 0 | | Drax |
| DD | Annual bin emptying TWC | 22/02/2026 | 739.72 | 0 | | SW Hygiene |
| DD | Jan rates | 25/02/2026 | 1272 | 0 | | South Norfolk Council |
| BACS | Call out & service | 28/02/2026 | 2234.32 | 0 | | KGB Commercial |
| DD | Allotment water | 09/03/2026 | £758.75 | 0 | | Independent Water Networks |
| DD | Pavilion energy | 10/03/2026 | £637.28 | 0 | | Drax |
| DD | Streetlight energy | 10/03/2026 | £603.56 | 0 | | Drax |
| BACS | Servicing - various sites | 11/03/2026 | £2,064.23 | 0 | | KGB Commercial |
| BACS | Basketball hoop/gate repair | 11/03/2026 | £5,225.00 | 0 | | NGF Play |
| BACS | TWC carpark repairs | 11/03/2026 | £5,500.00 | 0 | | Rio Surfacing Ltd |
| BACS | A11 speed reduction | 11/03/2026 | £15,000.00 | 0 | | Norfolk County Council |
| BACS | Orchard planting | 11/03/2026 | £965.00 | 0 | | Conservation Volunteers |
| BACS | Building surveys x3 | 11/03/2026 | £3,045.00 | 0 | | Whitworth |
| BACS | Annual subs | 11/03/2026 | £575.00 | 0 | | Norfolk Parish Training & Supp |
| DD | TJC water | 16/03/2026 | £673.63 | 0 | | Independent Water Networks |
| DD | TJC EV energy | 16/03/2026 | £1,175.75 | 0 | | Total Energy |
| DD | TJC energy | 16/03/2026 | £648.18 | 0 | | Total Energy |
| DD | TWC electric | 16/03/2026 | £1,266.59 | 0 | | Total Energy |
| DD | TWC gas | 16/03/2026 | £740.46 | 0 | | Total Energy |
| BACS | TJC build-final | 20/03/2026 | £42,580.63 | 0 | | Pentaco Construction |
| BACS | Play repairs | 20/03/2026 | £842.48 | 0 | | Kompan |
| BACS | TJC rates installment 1 | 23/03/2026 | £5,572.27 | 0 | | South Norfolk Council |

PROCUREMENT CARD

| Date of transaction | Dept. incurring expenditure | Purpose of expenditure | Net Amount | Unrecoverable VAT | Beneficiary |
|----------------------------|------------------------------------|-------------------------------|-------------------|--------------------------|--------------------|
| 12/01/2026 | General | Card fee | 3 | 0 | Lloyds bank |
| 12/01/2026 | Willow Centre | Cleaning items | 89.41 | 0 | Amazon |
| 12/01/2026 | Willow Centre | Irrigation unit electric | 2063.83 | 0 | E-ON |
| 03/02/2026 | General | Annual subs | 50 | 0 | ALCC |
| 03/02/2026 | General | Annual subs | 442 | 0 | SLCC |
| 03/02/2026 | General | Various-cleaning, stationery | 269.95 | 0 | Amazon |
| 03/02/2026 | General | Monthly card fee | 3 | 0 | Lloyds bank |
| 16/03/2026 | General | Monthly fee | 3 | 0 | Lloyds bank |
| 16/03/2026 | Willow Centre | Refreshments for meeting | 15.59 | 0 | Tesco |
| 16/03/2026 | Pavilion | Bat boxes | 101.82 | 0 | Lloyds bank |
| 16/03/2026 | General | Hedges for allotment gap | 206.62 | 0 | Hedges Direct |
| 16/03/2026 | General | Various stationery/cleaning | 382.34 | 0 | Amazon |

INVITATIONS TO TENDER

| Reference Number | Title | Description of goods or services sought | Start, end and review dates | Local authority department responsible |
|-------------------------|--------------|--|------------------------------------|---|
|-------------------------|--------------|--|------------------------------------|---|

| | | | | |
|-----|------------|--|---|-----|
| CPC | Pump track | Tender for planning and construction of pump track | May-June 2025. Decision made September 25 for 141 to take forward | CPC |
|-----|------------|--|---|-----|

| CONTRACTS OVER £5000 | | | | | |
|---|--|----------------------------------|---------------------------------------|-------------------------------------|---|
| Local authority department responsible | Description of goods or services being provided | Supplier Name and Details | Annual Spend on Contract (net) | VAT that cannot be recovered | Invitation to Quote or Published Tender? |

Various energy contracts in place - detailed on Council payment lists, on website under Council Meetings.

GRANTS

| Date grant was awarded | Time period of grant | Dept awarding grant | Beneficiary | Beneficiary Registration Number | Purpose of grant | Amount |
|-------------------------------|-----------------------------|----------------------------|-------------------------------|--|-------------------------|---------------|
| Dec-25 (Paid Jan 26) | 25/26 | Council | St peter's PCC | | Grounds maintenance | £1,250 |
| Mar-26 | 25/26 | Council | Cringleford Junior school PTA | | Uniform shed | £250 |

WASTE

| Local authority department responsible | Description of goods or services being provided | Supplier Name and Details | Annual Spend on Contract (net) | VAT that cannot be recovered | Invitation to Quote or Published Tender? |
|---|--|----------------------------------|---------------------------------------|-------------------------------------|---|
| Cringleford Parsh Council | Waste collection - TWC | South Norfolk Council | | 0 | Ongoing |
| Cringleford Parsh Council | Waste collection - Pavilion | South Norfolk Council | | 0 | Ongoing |
| Cringleford Parish Council | Waste collection - The Jubilee Centre | South Norfolk Council | | 0 | Ongoing |
| Cringleford Parish Council | Dog bin emptying | South Norfolk Council | | 0 | Ongoing |
| Cringleford Parish Council | Nappy/Sanitary emptying - TWC | SW Hygiene | | 0 | Ongoing |
| Cringleford Parish Council | Nappy/Sanitary emptying - Pavilion | Active Washrooms | | 0 | Ongoing |
| Cringleford Parish Council | Nappy/Sanitary emptying - TJC | Active Washrooms | | 0 | Ongoing |

Costs vary - please see payments list on Council minutes webpage for up to date details