

# CRINGLEFORD PARISH COUNCIL

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## **A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 8 APRIL 2026 AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

### **MINUTES**

#### **Present:**

|                                      |                   |
|--------------------------------------|-------------------|
| Professor T Wang – in the Chair (TW) | Mr R Simmons (RS) |
| Mrs L Rawlings (LR)                  | Mrs P Fuller (PF) |
| Mr S Chapman (SC)                    | Mrs A Nunney (AN) |
| Mrs D Miller (DM)                    |                   |
| Mr T Joy (TJ)                        |                   |

#### **In attendance: -**

|                             |                                     |
|-----------------------------|-------------------------------------|
| Sonya Blythe (Parish Clerk) | David Bills (County Councillor)     |
|                             | Deborah Sacks (District Councillor) |

#### **1. Welcome and to accept apologies for absence**

TW welcomed Council to the meeting.

Apologies were received and **accepted** from Mr E Coulthard and Mr J Chalangary.

Dave Chaplin was not present.

#### **2. To receive Chairman's announcements, if any**

None

#### **3. To accept any declaration of Members Interests**

None declared.

#### **4. To confirm the minutes of the meetings held on 11 March 2026 and receive information on matters arising**

The minutes were **confirmed** as an accurate record and signed by the Chairman.

Item 6 – Thickthorn. Contractors had advised that overnight A47 road closures would occur on 9 April and 11-24 April.

#### **5. To receive questions from parishioners**

None present.

**6. To receive reports from District and County Councillors**

TW thanked Cllr Bills for his assistance over many years, as this would be his last meeting. County Councillor elections would be held in May.

Cllr Bills reported that designs were currently being drawn up for the A11 reduced speed limit in Cringleford.

Cllr Sacks reported that work was ongoing on Local Government Reorganisation and the related staff changes. No work had been carried out on the impact on parish councils as yet. She also advised that the Greater Norwich Local Plan was being revised.

**7. To note and agree actions for correspondence received**

**7.1 Local Government Reorganisation.**

The Government had confirmed that it planned to split Norfolk into three unitary authorities from April 2028. Cringleford would fall within Greater Norwich.

**7.2 National Emergency Briefing on climate & nature.**

A parishioner had suggested that the parish screen the emergency briefing film. It was **agreed** to note the film would be shown in several areas including The Forum, Norwich, and would continue to work on the Council's own environmental strategy, which was currently being written.

**7.3 To consider time-sensitive correspondence received since the agenda was dispatched**

None.

**8. To receive the Clerk's report**

The Clerk's report was received with queries responded to.

**9. To receive the notes and consider recommendations from the Recreation and Amenities Group**

Minutes of the meeting held on 7 April were received.

It was noted that re-lining of TWC carpark would be taken ahead at a cost of £1300 from the Building Maintenance budget.

Quotes for the parish tree survey had been received. It was agreed to accept Target Trees estimate for £780.

**Clerk to book**

**10. To receive the minutes and an update from the Planning and Environment Committee**

The minutes from the meeting on 1 April were received.

TW reported that terms between the charity and the land agent had been agreed for the release of the land.

## **11. Finance**

### **11.1 To agree the payments for April 2026, from 13 March to 9 April 2026**

The payments were received and approved.

### **11.2 To receive the March bank reconciliations and accounts to date**

Reconciliations for two savings accounts were received and accepted. Unity Trust current account would be available at the May meeting.

Year to date report was received.

### **11.3 To agree which signatories will authorise BACS payments online on 9 April 2026**

DM and SC **agreed**.

TW and DM to authorise payroll w/c 13<sup>th</sup> April as this had not yet been received.

### **11.4 To confirm that Cllr Miller has checked the monthly payments list against the bank statement**

To be confirmed in May.

### **11.5 To receive the 25/26 overspend report**

Received and questions responded to. It was noted that there were very few overspends.

## **12. To confirm the next meeting of Cringleford Parish Council as 13 May 2026**

**Agreed.**

Apologies noted from LR and RS.

## **13. To receive items for the next quarterly newsletter**

The newsletter is due by end of month. It was **agreed** to hold the dispatch back for two weeks to allow the outcome of the pump track planning application to be included.

## **14. To receive items for the next agenda**

None.

## **15. To consider excluding the public due to the confidential nature of the following**

**business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)**

Agreed

**16. To receive a staffing update (if any)**

An update was received.

**17. To receive information on General Data Protection Regulation breeches (if any)**

None.

**18. To receive any commercial aspects relating to the purchase of the open space.**

No updates.

The meeting closed at 20.20