

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NORWICH NR4 7JJ

Telephone 01603 250198

**A meeting of the Planning and Environment Committee was held on Wednesday
6 May 2026 at 7.30pm in The Willow Centre**

Minutes

Present:

Mr S Chapman – Chairman (SC)

Mrs D Miller (DM)

Mr R Simmons (RS)

Mr E Coulthard

Mr T Joy (TJ)

In attendance

Parish Clerk – Miss S Blythe

1. To receive apologies for absence

Apologies were received and accepted from Professor T Wang.

2. To receive declaration of interests in items on the agenda

None.

3. To receive questions or comments from the public

None present.

4. To approve the minutes of the meeting held on 1 April 2026

The minutes of the meeting were **approved** and signed by the Chairman, subject to correcting the statement that two members of the public had attended. None had been present.

5. To consider any matters arising.

All actions had been completed.

8.2 – South Norfolk Council had accepted Linnaeus as a road name.

8.2 – A solicitor had been appointed to handle the streetlight transfer.

6. Planning Applications

- 6.1 Tree Preservation Order SN0804 – St Lawrence Drive – support.
- 6.2 2026/1025 - 4 Tungate Crescent, Proposed single storey extensions to front and rear of dwelling. No objection.
- 6.3 2026/0976 - 9 Suffield Close, Proposed garage conversion and single-storey flat roof rear extension. No objection.
- 6.4 **To consider time-sensitive planning applications which have been received since distribution of the agenda**

None.

Clerk to submit all responses.

- 6.5 **To note and ratify planning applications responded to since the last meeting due to the deadline date**

2026/0734, Land North Of McDonalds Restaurant – no comment

- 6.6 **To note the enforcement report**

Noted.

- 6.7 **To receive an update on the pump track**

Planning permission was still to be determined by South Norfolk Council. This had been chased.

- 7. **To receive an update on progress of the Neighbourhood Development Plan (NDP)**

The draft plan had been submitted to SNC by the Consultant.

- 8. **To receive an update on matters affecting new developments**

- 8.1 Big Sky (St Giles Park).
 - Big Sky had completed works on The Jubilee Centre pitches. They would be installing an irrigation system to assist with maintenance, which would then be gifted to the Parish Council.
- 8.2 Tilia Homes (Roundhouse Gate).
 - No update.
- 8.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)
 - No update.

- 9. **To receive and agree actions for correspondence:**

9.1 None

9.2 **To consider time-sensitive correspondence which has been received since distribution of the agenda.**

None.

Clerk to respond

10. To receive a draft Environment Strategy and Action Plan

A draft is available however a new lead is now required to review and progress it. This would be considered at the September meeting.

11. To receive an update / agree recommendations to Council regarding Lot 1

A meeting had been held with South Norfolk Council to move the project forward. This would be discussed at 13 May 2026 Council meeting.

12. To suggest items for the next agenda

No items added.

13. To note items for the next newsletter

No new items added.

14. To agree a summary of items to take to Council

None.

15. To agree the date of the next meeting - agreed as 3 June 2026.

Meeting closed at 19:48