

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of
Cringleford Parish Council on
Wednesday 9 September 2026 at 7.30pm at The Willow Centre**

For the purpose of transacting the following business:-

AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 8 July 2026 and consider any matters arising (for information)
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To co-opt a new Councillor
8	To note and agree actions for correspondence received:
8.1	Annual audit report
8.2	Outdoor gym sessions – Councillor attendance
8.3	To consider time-sensitive correspondence received since the agenda was dispatched
9	To receive the Clerk report
10	To receive and confirm the final draft of the Neighbourhood Development Plan, and note the consultation dates
11	To consider and approve updated Policies

	Death of a Senior Royal Health and Safety CCTV (from RAAG)
12	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group
13	To receive the minutes from the Planning and Environment Committee and consider recommendations
14	To receive the notes and consider recommendations from Finance Advisory Group
15	To receive the minutes from the Personnel Committee and consider recommendations
16	To receive the notes and consider recommendations from Road Safety Group
17	Finance: 17.1 To agree the payments for September 2026, from 10 July to 10 September 2026 17.2 To receive the September bank reconciliations and accounts to date 17.3 To agree which signatories will authorise BACs payments online on 10 September 2026 17.4 To confirm that Cllr Miller has checked the monthly payments list against the bank statement 17.5 To receive a quote for the 2026/7 internal audit and to receive Councillor confirmation of independence from the appointee 17.6 To note that annual pay increments of 3.3% had been applied to staff salaries, per the national agreement
18	To confirm the date of the next meeting on Wednesday 14 October 2026 at 7.30pm
19	To receive items for the next quarterly newsletter
20	To receive items for the next agenda
21	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
22	To receive a staffing update (if any)
23	To receive information on General Data Protection Regulation breaches (if any)
24	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*
Parish Clerk

Dated: 2 September 2026