

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NORWICH NR4 7JJ

Telephone 01603 250198

**A meeting of the Planning and Environment Committee was held on Wednesday
2 September 2026 at 7.30pm in The Willow Centre**

Minutes

Present:

Professor T Wang – Chairman (TW)	Mr T Joy (TJ)
Mr R Simmons (RS)	Mr S Chapman (SC)
	Mrs D Miller (DM)

In attendance
Parish Clerk – Miss S Blythe

1. To receive apologies for absence

All present.

2. To receive declaration of interests in items on the agenda

None.

3. To receive questions or comments from the public

None present.

4. To approve the minutes of the meeting held on 1 July 2026

The minutes of the meeting were **approved** and signed by the Chairman.

5. To consider any matters arising.

All actions had been completed.

6. Planning Applications

- 6.1 2025/2290 - land east of 4 Newmarket Road, erection of 1 self-build dwelling. No objection.
- 6.2 2026/1918 - 1 Tungate Crescent, proposed single storey flat roof extension. No objection.

6.3 To consider time-sensitive planning applications which have been received since distribution of the agenda

2026/2395, 10 Aspen Way - First floor extension over garage with extension to front porch, re-configuration of ground floor layout, installation of solar roof panels and ASHP and a section of new Boundary wall. No objection.

**All responses resolved
Clerk to submit all responses**

6.4 To note and ratify planning applications responded to since the last meeting due to the deadline date

-2026/2040 - 3 Newfound Drive, variation of condition 2. No objection
-2022/1913 – Land west of Roundhouse Way, erection of 36 units together with garaging and associated access and infrastructure. No objection, request for open spaces condition.
-2026/1918 - 1 Tungate Crescent, proposed single storey flat roof extension and new 2 bay cart lodge. No objection

6.5 To note the enforcement report

Noted.

6.6 To receive an update on the pump track

It was reported that the BNG credits had been purchased, and the S106 variation had been signed and returned to the Solicitors. Work would commence on the build on 14 September 2026, with an opening event being organised for October half-term.

7. To receive tree inspection report

The parish tree inspection had been carried out and a report received. Urgent works had been completed, and the Clerk had circulated the document for works required within six months to various tree surgeons for quoting.

8. To receive an update on progress of the Neighbourhood Development Plan (NDP)

The draft NDP and associated documents were received. These were approved, to be recommended to Council.

8.1 To approve consultation dates and details

The consultation period of 14 September to 26 October was approved. This would be promoted on the website and newsletter for residents, and details sent to stakeholders.

9. To receive an update on matters affecting new developments

9.1 Big Sky (St Giles Park).

None.

9.2 Tilia Homes (Roundhouse Gate).

Streetlight adoption report.

Streetlights on the development were ready for adoption and a report had been provided by the Solicitor. No issues were noted. Council were happy to proceed with adoption once CPC's contractor had inspected the lighting.

Clerk to proceed

9.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)

Volunteering / donation opportunity – benches had been requested for play areas. Consideration would be given to other projects that they could assist with.

Adoption of play areas update. BDWH had advised that the three play areas were ready for adoption. The Clerk had inspected and works had still not been carried out. Clerk to mention the ongoing issue to the Manager Director.

10. To receive and agree actions for correspondence:

10.1 Greater Norwich Local Plan. A new consultation had been commenced. This included two sites from Cringleford which had already been designated for housing.

10.2 UEA Boardwalk Update. Works would be completed by March 2027.

10.3 Colney Lane toucan crossing consultation. Meetings had been held over the summer regarding the proposed location of the toucan crossing on Colney Lane. Norfolk County Council would not consider the alternative location suggested by CPC, but had implied that the speed limit could be reduced once Roundhouse Gate was complete.

10.4 NALC - Review of Legislative Protections of Public Recreational Green Spaces. Agreed to submit a response.

Clerk and TW to complete

10.5 NALC – Neighbourhood Development Plan survey. Agreed to submit a response.

SC to complete

10.6 To consider time-sensitive correspondence which has been received since distribution of the agenda.

TW reported that he would be attending Colney Parish Meeting on 7 September to listen to a discussion about a large planning application at Colney Hall.

Regarding the bus shelter grant application approved by PEC several months ago, NCC had raised a query on space at the location. TW would provide evidence of the suitability.

Clerk to progress

11. To receive an update / agree recommendations to Council regarding Lot 1

An initial project meeting had been held with consultants, and a site visit arranged for 7 September.

A list of suggested names for the area had been received. A short list would be drawn up and put to the public.

Action TW

12. To receive a draft Environmental Strategy for the parish

A draft strategy was received which would be proposed to Council. The next newsletter would ask for residents who would be interested in working on the project to contact CPC.

Action TW

13. To suggest items for the next agenda

None.

14. To note items for the next newsletter

Trees – agreed to postpone to spring newsletter

15. To agree a summary of items to take to Council

Approval of NDP.

16. To agree the date of the next meeting - agreed as 7 October 2026.

Meeting closed at 21:15