CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNICL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NORWICH NR4 7JJ Telephone 01603 250198

A meeting of the Planning and Environment Committee was held on Wednesday 7 October 2026 at 7.30pm in The Willow Centre

Minutes

Present:

Professor T Wang – Chairman (TW)
Mr R Simmons (RS)
Mr T Joy (TJ)
Mr S Chapman (SC)
Mrs D Miller (DM)

In attendance

Parish Clerk – Miss S Blythe
Mr A Barnett (Councillor)

1. To receive apologies for absence

All present.

2. To receive declaration of interests in items on the agenda

None.

3. To receive questions or comments from the public

None raised.

4. To approve the minutes of the meeting held on 2 September 2026

The minutes of the meeting were **approved** and signed by the Chairman.

5. To consider any matters arising.

All actions had been completed.

9.2 – The Clerk was still awaiting permission from Tilia to have the Council's contractor inspect the streetlights.

The Clerk would chase Norfolk County Council regarding the new bus shelter for Colney Lane requested several meetings ago.

6. Planning Applications

6.1 2026/2706 – 3 Marilyn Welch Court, erection of single storey link between existing domestic garage and dwelling. No objection.

6.2 2026/2563 – 3 Fern Drive, erection of single-storey rear and side extension. No objection to the extension but the removal of the front garden for parking would be detrimental to the amenity value and street scene of the road.

6.3 **To consider time-sensitive planning applications which have been received since distribution of the agenda**

None.

All responses resolved
Clerk to submit all responses

6.4 **To note and ratify planning applications responded to since the last meeting due to the deadline date**

2026/1918 – 1 Tungate Crescent, proposed single storey flat room extension, cart lodge and solar panel. No objection.

6.5 **To note the enforcement report**

Noted.

6.6 **To receive an update on the pump track**

The build was well underway and on schedule. The opening event had been moved to Friday 30 October and publicised as such.

7. To receive quotes to complete works required by the tree survey

Quotes had been circulated for works that had been identified during the parish tree inspection. Three had been received. It was **agreed** to accept the quote of £6030 from Target Trees.

Clerk to appoint

8. To receive an update on progress of the Neighbourhood Development Plan (NDP)

The consultation had opened. Comments had been received from some developers / consultees, but very few from parishioners so far.

9. To receive an update on matters affecting new developments

9.1 Big Sky (St Giles Park).

The pipework for the sprinkler system had been installed. Groundworks would now commence on the pitches.

Big Sky to be asked for a site completion date.

9.2 Tilia Homes (Roundhouse Gate).

Streetlight adoption – still awaiting permission to inspect.

Clerk to proceed

9.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)

-Play area promotion. The developers PR company had asked to carry out publicity when the play areas were handed over. This would be considered nearer the time.

10. To receive and agree actions for correspondence:

10.1 Norwich Research Park South Planning Application (Bullen Group) – TW to liaise with Colney Parish regarding a potential joint meeting with the developers.
10.2 South Norfolk village clusters – Noted.
10.3 SNDC – review of Hackney Carriage and Private Hire Licensing Policy and Conditions. Deferred to Council.
10.4 SNDC – Public Spaces Protection Order – Support.

10.5 **To consider time-sensitive correspondence which has been received since distribution of the agenda.**

None.

11. To consider reducing the environmental impact of Council buildings

TW reported that a grant scheme had been released to support clean energy projects under community ownership. The Parish Council was eligible. The Clerk would ask whether grants could be submitted for the Pavilion and The Willow Centre at the same time. Quotes would be sought for a heat pump, batteries and solar panels for The Willow Centre.

Action Clerk

12. To receive an update / agree recommendations to Council regarding Lot 1

TW updated Councillors that a site visit had been carried out. The civil engineer had suggested three potential locations for the bridge.

13. To suggest items for the next agenda

None.

Apologies noted from TJ.

14. To note items for the next newsletter

None.

15. To agree a summary of items to take to Council

None.

16. To agree the date of the next meeting - **agreed** as 4 November 2026.

Meeting closed at 20:35