# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 14 OCTOBER 2026 AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

**MINUTES**

**Present:**

| | |
|---|---|
| Professor T Wang – in the Chair (TW) | Mrs D Miller (DM) |
| Mr T Joy (TJ) | Mrs P Fuller (PF) |
| Mr S Chapman (SC) | Mrs A Nunney (AN) |
| Mr J Chalangary (JC) | Mr A Barnett (AB) |

**In attendance:-**

Sonya Blythe (Parish Clerk)

**1. Welcome and to accept apologies for absence**

TW welcomed Council to the meeting.

Apologies were received and **accepted** from Cllrs Chaplin, Lakes and Simmons.

**2. To receive Chairman's announcements, if any**

TW invited Councillors to a Christmas event and warned there were phishing emails circulating in his name again.

**3. To accept any declaration of Members Interests**

None declared.

**4. To confirm the minutes of the meetings held on 9 September 2026 and receive information on matters arising**

The minutes were **confirmed** as an accurate record and signed by the Chairman.

The Chairman advised that a location had been agreed for the CCTV camera to monitor the pump track and play area.

**5. To receive questions from parishioners**

None present.

**6. To receive reports from District and County Councillors**

Not present.

**7. To agree Committee Membership**

Committee membership was updated and **approved**.

7.1 **To consider merging the CIL Group with the Finance Advisory Group**

Consideration was given to merging the CIL / S106 Group with the Finance Advisory Group. A CIL / S106 item would be included on each agenda. This was **approved**. Updated Terms of Reference for the Group would be brought to the next meeting.

**Action Clerk**

**8. To note and agree actions for correspondence received**

8.1 South Norfolk Council - Review of Hackney Carriage and Private Hire Policy. Noted.

8.2 Newmarket Road speed limit consultation. Noted that the speed limit would be reduced. This had been part funded by the Parish Council.

8.3 **To consider time-sensitive correspondence received since the agenda was dispatched**

None.

**9. To receive the Clerk's report**

The Clerk's report was received with queries responded to.

**10. To consider and approve the updated Death of a Senior Royal procedure**

The updated policy was **approved**.

**11. To receive the notes and consider recommendations from the Recreation and Amenities Group**

Notes of the meeting held on 6 October were received and questions responded to.

SC reported that:

- Investigation had commenced to establish whether volleyball markings and nets could be installed.
- A grant application to the CAF fund at South Norfolk Council for two new standard swings had been successful. Clerk to arrange purchase.

**Action Clerk**

Wording for the pump track page on the website was **agreed** with amendments.

The following financial recommendations were **approved**:-

-A new Rhino post for the recreation ground, to prevent unauthorised access by vehicles to the field - £772.80

The replacement of 3x cradle swing seats at various sites due to wear and tear - £2393.

**Clerk to take forward**

**12. To receive the minutes and an update from the Planning and Environment Committee**

The minutes from the meeting on 7 October were received and noted.

TW reported that:-
- The reserved school site would be taken to Committee for approval this month.
- Grants were being sought for energy saving equipment for TWC and the Pavilion
- The land purchase moving forwards slowly

**13. Finance**

13.1 **To agree the payments for October 2026, from 11 September to 15 October 2026**

The payments totalling £110,082.58 for October were received and **approved**.

13.2 **To receive the September bank reconciliations and accounts to date**

Reconciliations and the year-to-date report were received and noted.

13.3 **To agree which signatories will authorise BACS payments online on 15 October 2026**

DM and SC **agreed**.

13.4 **To confirm that Cllr Miller has checked the monthly payments list against the bank statement**

Confirmed.

**14. To confirm the next meeting of Cringleford Parish Council as 11 November 2026**

**Agreed**.

Apologies from AN.

**15. To receive items for the next quarterly newsletter**

None added.

**16. To receive items for the next agenda**

None.

**17. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)**

Agreed.

**18. To receive a staffing update (if any)**

The Clerk advised that the new administrator had commenced.

**19. To receive information on General Data Protection Regulation breeches (if any)**

None.

**20. Open Space Purchase**

20.1 **To receive a confidential update including commercial aspects and make decisions to move forward as required**.

No additional update.

The meeting closed at 20.30